

**RECORD OF MINUTES**  
**Elk Creek Fire Protection District**  
**Regular Board Meeting**  
**May 23, 2024, In person and via Zoom**

1. Call to Order at 6:00PM

1. The regular monthly meeting of the Board of Directors of Elk Creek Fire Protection District (ECFPD) was called to order by President Greg Pixley at 6:00 p.m. on Thursday, May 23, 2024. The meeting was held in both physical attendance and via Zoom virtual meeting pursuant to statutory notice.

2. Pledge of Allegiance

3. A Moment of Silence for Fallen Responders

4. In physical attendance were President Greg Pixley, Treasurer Woods, Secretary Melissa Baker and Director Chuck Newby. Also attending in the Board Room were Chief Jacob Ware and District Attorney John Chmil. Vice President Dominique Devaney joined via zoom.

5. Agenda

The agenda was reviewed by all Board members in attendance. Treasurer Sharon Woods made a motion to approve to agenda as presented, the motion was seconded by Secretary Melissa Baker. The motion passed unanimously.

6. Review of Public Comment Policy

Public Comment Session

Citizens shared an interest in a new category of firefighter that would focus on spot fires and be outdoor enthusiasts, support for the new public comment policy, increased transparency on the website for the financial reports and contracts, appreciation for the board, concern over process matters from the last board meeting and support for sharing the cost of the consolidation campaign with the public.

Citizens who provide public comment include Neil Whitehead III, Paul Olson and Phillip Koch.

7. Minutes of the April Board Meeting

A Motion was made to accept the minutes as written by Treasurer Sharon Woods. The motion was seconded by Secretary Melissa Baker. The motion passes unanimously.

4. Financial Matters

A motion to approve the District's April expenses was made by Treasurer Sharon Woods and seconded by Secretary Melissa Baker. The motion was approved unanimously. Information on the monthly financial activities of the district is contained within the Treasurer's Report and is on file with the District.

5. Chiefs Report

Chief Ware shared that over the past month members of the Wildland Division worked with Jeffco Road and Bridge to clear trees and mitigate hazards due to several large wind events causing down power lines.

An update on Impact fees and the Nexxus Study was reviewed. The Chief shared House Bill 24-194 passed allowing the District to collect impact fees rather than running through the County. The exact implementation of this new policy is currently being reviewed.

There was discussion about whether impact fees can be adjusted based on type of construction techniques that might decrease the development's impact on the District. The Chief shared that the impact to the District is more about adding people rather than building construction. The Building Code and Appendix Z at the County addresses home hardening.

Chief Ware also gave an update on call volume, average response time, incident summary, training, and prevention. Information on the full report is contained within the Chiefs Report and is on file with the district.

8. Old Business

1. The Board is working to get an in-person Special session set up to discuss the Chief's contract. We are still working with legal and hope to have the contract ready by June.

2. We are still working with the Board to have a strategic planning session with the Board and the consultant is hoping to have a rough draft by the first week of June. The Board is working to have an in-person meeting in June with the consultant.

3. Director Chuck Newby requested that his report on the cost of consolidation be located on the website. Director Chuck Newby made a motion to have the report

put on the website, Vice President Dominique Devaney seconded the motion. There was discussion on the motion.

Director Chuck Newby voted for the motion. Treasurer Sharon Woods, Vice President Dominique Devaney and Secretary Melissa Baker voted against the motion. The motion failed.

9. New Business

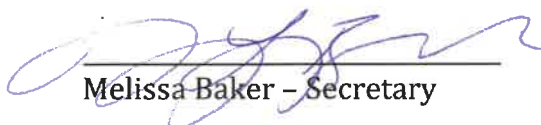
1. Sale of Fire Engine – Vice President Dominique Devaney made a motion to surplus the 1998 Smell Engine. Treasurer Sharon Woods seconded the motion. There was discussion on the motion. The motion passed unanimously.

11. There being no further business to come before the Board at this time the meeting a motion was made by Treasurer Sharon Woods and seconded by Secretary Melissa Baker to adjourn at 7:10 p.m. Motion passed unanimously.

Respectfully submitted,



Greg Pixley – President



Melissa Baker – Secretary

