

RECORD OF MINUTES
Elk Creek Fire Protection District
Regular Board Meeting
October 13th, 2022 In person and via Zoom

Director Pixley called the regular meeting of the Board of Directors to order on October 13th, 2022 at 18:07 hours immediately following the Pension Board meeting.

ROLL CALL

Directors Present:

Greg Pixley
Kent Wagner
Sharon Woods
Melissa Baker
Chuck Newby

Also Present:

Jacob Ware, Fire Chief
Barbara Stockton, District Administrator

PLEDGE OF ALLEGIANCE

Pledge occurred during the Pension Board meeting.

AGENDA

All board members reviewed the Agenda.

APPROVAL OF MINUTES

MOTION to approve the September 2022 regular meeting minutes. (Director Woods seconded by Director Newby)
MOTION PASSED

FINANCIAL MATTERS

MOTION to approve the September 2022 expenses. (Director Wagner seconded by Director Baker) **MOTION PASSED.**

OLD BUSINESS

1. Community Outreach and Engagement Committee

The committee is moving forward on a new website. The committee would like to include a section about the board's role and contact information for the board. There was discussion about providing separate contact information per board member versus one email for the board that forwards to all board emails. Preference was expressed for one email that forwards to each board member's email.

2. Consolidation Committee

Responses from the RFP have been received and a selection has been made. The contract has been reviewed by legal. Elk Creek, Intercanyon and North Fork Fire Districts have chosen to proceed with hiring Turn Corps for consolidation consulting services. Turn Corps will develop surveys that will be distributed to the community. The selection came in under the originally approved budget of \$30,000.

NEW BUSINESS

1. ECFPD was awarded a health and safety grant to purchase 20 units of SCBA. The current models need replacement. All units need to be replaced at the same time. **MOTION** to approve up to \$160,000 to purchase the balance of the SCBA fleet. (Director Newby seconded by Director Woods) **MOTION PASSED**
2. Draft Budget - The board reviewed a preliminary budget for 2023 based on preliminary numbers from Jefferson County. The budget is predicted to go down. One item of note is to add a full-time Fire Marshal. In addition, insurance is predicted to increase approximately 20%.
3. **MOTION** to approve up to \$7,100, approximately one third of the total cost of \$21,250, to provide the finances necessary for the consulting agreement for consolidation between Elk Creek, Intercanyon and North Fork Fire Protection Districts. (Director Baker seconded by Director Wagner) **MOTION RESCINDED**

MOTION to approve the agreement as drafted with Turn Corps to provide the consulting services for the consolidation. (Director Wagner seconded by Director Newby) **MOTION PASSED**

CITIZEN ISSUES

1. Concern was expressed for fire truck access to properties in the district. A presentation was shared explaining the difficulties associated with using the current Jefferson County Transportation Design and Construction Manual.
2. It was shared with the Board that the Bike Park developers continue to state they are collaborating with Elk Creek Fire Protection District.
3. A subcontractor shared an invitation to see their installation of a fire-retardant spray
4. Additional information was requested about the consolidation
 - a. What is the methodology for writing survey questions? It was shared that questions will be written by the consolidation consultant
 - b. How will the board be determined for the consolidated district? How many members? Will there be subdivisions, districts or “wards”? Will Board Directors represent specific areas of the district?
 - c. In the 2019 Mil Levy vote, 33% voted against the mil levy increase. If these same people believe that consolidation will increase taxes they will likely vote no. How will this be mitigated?
5. There was a request for an update on the Engine that sustained damage in a house fire earlier in the year. Currently the engine is awaiting parts.

ADJOURNMENT

MOTION (Director Woods; seconded by Director Baker) to adjourn the meeting. **MOTION PASSED.**

The meeting of the Board of Directors concluded at 19:43 hours

**BY ORDER OF THE BOARD OF DIRECTORS
OF THE ELK CREEK FIRE PROTECTION DISTRICT**

BY: /s/ Melissa Baker
Secretary of the District.