

RECORD OF MINUTES
Elk Creek Fire Protection District
Regular Board Meeting
July 14th, 2022 In person and via Zoom

Director Wagner called the regular meeting of the Board of Directors to order on July 14th, 2022 at 18:08 hours.

ROLL CALL

Directors Present:

Greg Pixley via zoom

Kent Wagner

Sharon Woods

Melissa Baker

Chuck Newby

Also Present:

Jacob Ware, Fire Chief

Barbara Stockton, District Administrator

PLEDGE OF ALLEGIANCE

Pledge led by Chuck Newby

AGENDA

All board members reviewed the agenda. No additions or deletions were requested. **MOTION** to approve agenda. (Director Newby seconded by Director Woods) **MOTION PASSED**

APPROVAL OF MINUTES

MOTION to approve the June, 2022 regular meeting minute. (Director Woods seconded by Director Newby) **MOTION PASSED**

FINANCIAL MATTERS

MOTION to approve the June 2022 expenses. (Director Baker seconded by Director Newby) **MOTION PASSED.**

SWEARING IN OF DEVON EVERS

OLD BUSINESS

1. Community Outreach and Engagement and Communication Policy update. The committee met and discussed objectives and metrics for effectiveness and implications for the District's budget.

NEW BUSINESS

1. Service agreements on new developments. The board discussed options available to the district to ensure the level of service is maintained within the District as future developments are planned within the community. The challenge before the district is that if developments are approved by Jefferson County, the District is required to provide service. As developments are approved, there is an impact to the district and currently there is not a standard for providing support to the District for these impacts. The two options discussed by the board were service agreements and impact fees.
 - a. Service Agreements would require a review on a case-by-case basis. Each Development would be reviewed for its impact to the District and would require an Agreement to ensure the needs of the District are met relative to that specific development. Service Agreements need to be based on a set metric such

as NFPA 1710 or 1720 (National standard for service delivery). Concern was expressed that as developments are approved, there is the potential for a large number of service agreements, each with its own associated cost and resource allocation for the creation and management of the agreement. There was additional concern for the potential for the development to dissolve or default on the agreement.

- b. Impact fees were reviewed by previous Boards. They require a Nexxus Study every five years. At that time, that cost to the District for one study was \$35,000. This is a cost that would be required every five years. In addition, Impact fees are only on larger commercial developments, not single family residential so it's likely that they would not apply to all developments that impact the District. The concern to the previous Board was whether there would be enough large commercial development to offset the cost of the study. Past Boards did not feel Impact Fees were worth the cost to the District.

The Board discussed an interest in understanding all options available as developments are reviewed. Director Pixley will reach out to legal for guidance.

2. Memorandum of Understanding for Conifer Counseling was tabled until the August board meeting.
3. Public hearing announcement for inclusion of 13640 Old Paint Trail. 13640 Old Paint Trail is currently "no man's land" and is not included in a fire protection district. Legal will provide a packet with additional information, there will be a public hearing and then the Board will need to vote to either include or exclude the parcel in the District.

CITIZEN ISSUES

1. There was a request for an update on any correspondence with the developer of the Bike Park. There was an original will serve letter, but no new correspondence since the developer has had to restart the planning process.

ADJOURNMENT

MOTION (Director Woods; seconded by Director Pixley) to adjourn the meeting. **MOTION PASSED.**

The meeting of the Board of Directors concluded at 19:10 hours

**BY ORDER OF THE BOARD OF DIRECTORS
OF THE ELK CREEK FIRE PROTECTION DISTRICT**

BY: /s/ Melissa Baker
Secretary of the District.