

**Elk Creek Fire Protection District**  
**May 11, 2023**  
**Regular Meeting of the Board of Directors**

**1.0**    **Call to Order at 6:00 PM**

- 1.1    The regular monthly meeting of the Board of Directors of Elk Creek Fire Protection District (ECFPD) was called to order by President Greg Pixley at 6:00 p.m. on Thursday, May 11, 2023. The meeting was held in both physical attendance and via Zoom virtual meeting pursuant to statutory notice.
- 1.2    In physical attendance were President Greg Pixley, Secretary Melissa Baker, Treasurer Sharon Woods, Director Chuck Newby, and Director Dominique Devaney. Also attending in the Board Room were Chief Jacob Ware, Administrator Barbara Stockton, and Attorney John Chiml.

**2.0**    **Nomination of Officers**

- 2.1    In accordance with Special District guidelines, the following positions were filled by unanimous agreement of the Board.
  - 2.1.1    President – Greg Pixley
  - 2.1.2    Vice President – Dominique Devaney
  - 2.1.3    Treasurer – Sharon Woods
  - 2.1.4    Secretary – Melissa Baker

**3.0**    **Agenda**

- 3.1    The agenda was accepted by consent after amending to add a Point of Personal Privilege, item VI, and Public Comment sections, items IX, and X.

**4.0**    **Point of Personal Privilege**

- 4.1    President Pixley explained the new Public Comment additions to the agenda, along with expectations and process.
- 4.2    President Pixley reminded the Board that the By-Laws of the Board of Directors refer to Roberts Rules of Order as the process by which Board meetings will be conducted.
- 4.3    President Pixley requested a point of personal privilege during the meeting, at which point he addressed the Directors, Staff, and audience. President Pixley apologized for the short notice in presenting the ratification of the IGA for Pre-Consolidation and the Consolidation Resolution.

**5.0**    **Minutes of Previous Meeting**

- 5.1    A motion to approve the April 13, 2023, Minutes was made by Treasurer Woods, seconded by Director Newby, and was approved unanimously.

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**6.0    Treasurer's Report**

- 6.1    A motion to approve the May 11, 2023, Treasurer's Report as presented by Treasurer Woods was made by Secretary Baker, seconded by Director Newby, and was approved unanimously. The report included a review of funds, bills for payment, financial summary, and other revenue and expenses. Information on the monthly financial activities of the District is contained within the Treasurer's Report and is on file with the District.

**7.0    Chiefs Report**

- 7.1    Chief Ware presented his report to the Board of Directors, which included updates on call volume, average response time, incident summary, training, preventions, and fleet/facilities maintenance. Information on the full report is contained within the Chiefs Report and is on file with the District.
- 7.2    Chief Ware was requested to research fee options for cost recovery with regards to development in the District. Several ideas were presented, including payment in lieu of taxes, impact fees, and service agreements. After discussion between the Board and Chief Ware in consultation with Attorney Chmil, a Special Meeting was requested to be held later. A motion to table the discussion was made by Vice President Devaney, seconded by Treasurer Woods, and accepted.
- 7.3    A brief presentation of HB303 was made by Chief Ware. The newly ratified house bill has significant impacts on all Title 32 Special Districts. Further information will be provided to the Board as it becomes available.

**8.0    Public Comment – Matters before the Board**

- 8.1    Three citizens from the District addressed the Board with comments and concerns regarding development, water supply, communication, and potential impact to the District by the Shadow Mountain Bike Park (SMBP).

**9.0    Old Business**

- 9.1    The Pre-Consolidation IGA was presented. Attorney Chmil answered questions about the framework of the IGA and steps moving forward. After discussion by Attorney Chmil and Directors, the question was called by Vice President Devaney. A motion to ratify the Pre-Consolidation IGA was made by Treasurer Woods, seconded by Secretary Baker. The motion passed 3:1.
- 9.2    The IGA between ECFPD and Evergreen Fire Protection District was presented to the board for recertification. The IGA was amended to reflect current hourly rates and updated expenses. A motion was made to accept the Fire Marshall IGA by Vice President Devaney, seconded by Secretary Baker, and was passed unanimously.

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**10.0 New Business**

- 10.1 A resolution to proceed with Consolidation efforts was presented to the Board. Discussion was held between the Board and Attorney Chmil regarding the motion and the implications to the District and Consolidation. A motion to accept the Consolidation Resolution was made by Vice President Devaney, seconded by Treasurer Woods. The motion passed 3:1
- 10.2 Director Newby withdrew his motion to request a report from District Staff regarding the impacts of the SMBP on ECFPD considering information presented by Chief Ware.
- 10.3 The Board was made aware of a letter sent to the District from resident Mr. Tom Stansberry. The motion to table the discussion to allow time for review and for Mr. Stansberry to be present was made by Vice President Devaney and accepted.

**11.0 Public Comment – New Topics of Discussion**

- 11.1 One citizen from the District addressed the Board with comments concerns regarding SMBP. A second citizen withdrew his request to speak.

- 12.0 There being no further business to come before the Board at this time, President Pixley motioned to adjourn the meeting at 7:30 p.m.

Respectfully submitted,

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Greg Pixley – President

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Dominique Devaney – Vice President

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Sharon Woods – Treasurer

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Melissa Baker – Secretary

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Chuck Newby – Director