

RECORD OF MINUTES
Elk Creek Fire Protection District
Special Board Meeting
May 29, 2025 (In Person and Via Zoom)

1. Call to Order at 6PM

Vice President Dominique Devaney called the special monthly meeting of the Board of Directors of the Elk Creek Fire Protection District (ECFPD) to order at 6PM on Thursday, May 29, 2025. The meeting was held in person and via Zoom pursuant to statutory notice.

2. Pledge of Allegiance

3. Moment of Silence for Fallen Responders

4. Roll Call of Board Members

- a. Vice President Dominique Devaney, Treasure Sharon Woods, Director Kathleen Noonan, Director Al Leo, and Director Charles Newby all attended in person
- b. Kathleen Noonan and Al Leo took their oaths of office prior to this meeting
- c. Chief Jacob Ware, Administrator Barbara Stockton, and Attorney John Chmil were also in attendance in person

5. Election of Board Positions

- a. President
 - i. Sharon Woods nominates Dominique Devaney as President, Al Leo 2nds
 - ii. Newby abstains; Woods, Leo, Noonan vote in favor
- b. Vice President
 - i. Kathleen Noonan nominates Al Leo for Vice President, Sharon Woods 2nds
 - ii. Newby abstains; Devaney, Woods, Noonan vote in favor
- c. Treasurer
 - i. Al Leo nominates Sharon Woods for Treasurer, Kathleen Noonan 2nds
 - ii. Newby abstains; Devaney, Noonan, Leo vote in favor
- d. Secretary
 - i. Al Leo nominates Kathleen Noonan for Secretary, Sharon Woods 2nds
 - ii. Newby abstains; Devaney, Leo, Woods vote in favor

6. Agenda

- a. All board members reviewed the agenda.
- b. President Devaney wants to amend the agenda and move the executive session to the bottom of New Business – this amendment was approved by motion of Treasurer Woods, seconded by Vice President Leo
- c. Director Newby objects that meeting was moved from 5/22 to 5/29 and withdraws himself from the meeting – he remains in audience
- d. Attorney Chmil clarifies that changing the meeting date was well within the Board's rights
- e. Agenda accepted as amended by vote of remaining board members (not including Director Newby).

7. Public Comment Period – Five district residents commented

8. Review and Approval of April 2025 Meeting Minutes

The minutes for April were approved by motion of Treasurer Woods, seconded by Vice President Leo, and accepted by unanimous vote of remaining board members (not including Director Newby).

9. Financial Report

Treasurer Woods presented the financial report for April revenue and expenditures. A copy of the report is on file with the District office. The financial report was approved by motion from Treasurer Woods, seconded by Vice President Leo and accepted by vote of remaining board members (not including Director Newby).

10. Chief Ware's Report

Chief Ware's report on activity, calls, and personnel was presented. A copy of the report is on file with the District office.

11. Old Business – No old business for discussion

12. New Business

a. 2024 Resolution for Budget Transfer

- i. Treasurer Woods makes motion to approve resolution 25-0501, Vice President Leo 2nds
- ii. Approved by vote of remaining board members (not including Director Newby)

b. IGAs for Fire Marshal and Maintenance w/Conifer Fire

- i. Secretary Noonan motions, Vice President Leo 2nds
- ii. Approved by vote of remaining board members (not including Director Newby)

c. Board Member Ethics Statement

- i. Secretary Noonan motions, Treasurer Woods 2nds to approve Resolution 2025-0502
- ii. Accepted by vote of remaining board members (not including Director Newby).

d. Bylaws Update

- i. Vice President Leo & Treasurer Woods self-nominate for bylaws committee
- ii. Attorney Chmil to advise the committee

13. Next Board Meeting: Thursday, June 26, 2025 at 6PM both in person and via Zoom

14. Executive Session at 6:53PM

- a. Public is invited to leave the meeting room. The Board (with the exception of Director Newby) and Attorney Chmil remain.
- b. Secretary Noonan motions, Vice President Leo 2nds to begin the executive session at 6:53PM
- c. Executive Session pursuant to Sec 24-6-402(4)(b), C.R.S., for purposes of receiving legal advice regarding the current litigation on unification and related impacts is held.
- d. 8:23PM Secretary Noonan motions to end executive session, Treasurer Woods 2nds

15. Board meeting resumes at 8:23PM – in person and via Zoom

- a. All board members (with exception of Director Newby) are present in person
- b. Secretary Noonan motions to adjourn board meeting, Treasurer Woods 2nds, and accepted by vote of remaining board members (not including Director Newby).
- c. Meeting adjourned at 8:25PM