



## Colorado Open Records Act (CORA) Request Form

\_\_\_\_\_(Initial) I wish to make a formal request under the Colorado Open Records Act (CORA). I understand that this records request and CORA itself does not necessarily allow me to obtain any and all records I am asking for and that some information may be redacted in accordance with the law. I also understand this request may take more than the standard three days to respond due to the timing of receipt and the ability of staff to fulfill their duties. I understand that my requests may require payment to the **Elk Creek Fire Protection District** based upon the amount of time estimated to complete the request(s).

**Contact Information:**

Company \_\_\_\_\_

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Email Address \_\_\_\_\_

**My request is in regards to the following:**

**I Would Like to Receive My Request By** (please check one):    Email    Mail    In Person

(Please be advised request will be sent to address/email provided in contact information)

Signature \_\_\_\_\_ Date \_\_\_\_\_

**For Office Use Only**

Request Received By \_\_\_\_\_ Date \_\_\_\_\_

Request Completed By \_\_\_\_\_ Date \_\_\_\_\_

Request Delivered Via    Email \_\_\_\_\_    Mail \_\_\_\_\_    Pick-Up @  
DAP