

Elk Creek Fire Protection District Board of Directors

Regular Meeting Agenda

Thursday, January 23, 18:00hr

Via Zoom & In Person

(located on ECFPD website)

- I. Call to order
- II. Pledge of Allegiance
- III. Moment of Silence for Fallen Responders
- IV. Roll call of Board members
- V. Additions or Deletions to, and Approval of the Agenda
- VI. Public Comment Period
- VII. Review and Signed Approval of December, 2024 Regular Mtg Minutes
- VIII. Financial Matters
- IX. Chief Ware Report
- X. Old Business
 1. Vehicle Lease
- XI. New Business
 1. 2025 Election Resolution
 2. 2025 Meeting Schedule and Notice Resolution
- XII. Adjournment

**RECORD OF MINUTES
Elk Creek Fire Protection District
Regular Board Meeting
December 19, 2024, via Zoom**

Call to Order at 6:00 PM

The regular monthly meeting of the Board of Directors of Elk Creek Fire Protection District (ECFPD) was called to order by President Greg Pixley at 6:00 p.m. on Thursday, December 19, 2024. The meeting was held via Zoom virtual meeting pursuant to statutory notice.

Pledge of Allegiance

A Moment of Silence for Fallen Responders

Roll Call of Board Members

President Greg Pixley, Vice President Dominique Devaney, Treasurer Sharon Woods, and Director Chuck Newby participated via zoom. Secretary Melissa Baker was absent and excused for personal reasons.

Present via Zoom from Elk Creek were Chief Ware and Administrator Barbara Stockton. Attorney John Chmil was present via Zoom as well.

Agenda

The agenda was reviewed by all Board members in attendance. No additions or deletions were made to the agenda. The agenda was accepted as presented.

Public Comment Period

Two district residents commented during this period.

Minutes

The minutes for October were approved by motion of Treasurer Woods, seconded by VP Devaney and a board vote of 2 yays, 1 nay.

The minutes for November were approved by motion of Treasurer Woods, seconded by VP Devaney and a board vote of 2 yays, 1 nay.

Financial Report

Treasurer Woods presented the financial report for November revenue and expenditures. Discussion was held regarding a budget amendment for 2024. At this time no budget amendment is anticipated. A copy of the report is on file with the District office. The financial report was approved by motion from Treasurer Woods, seconded by VP Devaney. All in favor.

Chief's Report

Chief Ware presented his report on activity, calls, and personnel. A copy of the report is on file with the District office.

Discussion was held regarding the 2025 Election. Circuit Rider has been contracted as DEO for the District.

A significant capital repair of approximately \$18,000 was made to Station 3's heating system.

An update on the new engine lease was provided stating that the finance company has determined the District to be of high risk as a result of the most recent legal filings against the District, resulting in an increase of cost for the lease. VP Devaney clarified that the legal matters being referred to are the Resolution Appeal to the Jeffco County Commissioners and the Injunction in the 1st Judicial Court filed by Director Newby and Resident Whitehead.

Old Business

No old business before the Board at this meeting.

New Business

No new business before the Board at this meeting.

Next Board Meeting:

The next board meeting is scheduled for January 23, 2025 at 6:00 pm both in person and via Zoom.

Adjourn

With no additional business before the board the meeting was adjourned at 6:30 pm.

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Twelve Months Ending December 31, 2024

	Current Month Actual	Year to Date Actual	Yearly Budget	Percentage	
Revenues					
104000	Property Tax Revenue - Jeffco	29,666	4,360,004	4,054,100	107.55
104010	Property Tax Revenue -Parkco	3,342	488,585	491,265	99.45
104020	Refunds/Abatements - Jeffco	0	82,016	0	0.00
104030	Refunds/Abatements- Parkco	0	48,405	0	0.00
104040	Delinquent Taxes	0	(6,312)	(10,000)	63.12
104100	Specific Own. Taxes - Jeffco	20,469	254,613	230,000	110.70
104110	Specific Own. Taxes - Parkco	2,816	43,973	45,000	97.72
104200	Interest Income Jeffco	1,932	6,014	2,000	300.72
104210	Interest Income Parkco	234	905	500	180.90
104220	Interest Income Investments	27,589	367,792	367,000	100.22
104300	Ambulance Billings	6,257	732,225	595,000	123.06
104310	Ambulance Billings-MCR/MCD A	0	(266,255)	(200,000)	133.13
104325	Ambulance Billings Refunds	(10)	(10)	0	0.00
104430	Permits - Inspection Fees	427	3,725	10,000	37.25
104440	Home Assessments	962	7,320	7,000	104.57
104450	Donations	11,620	32,698	8,000	408.73
104460	Lease Revenue	2,723	57,442	60,000	95.74
104480	Revenue from Surplus Equipment	0	2,446	0	0.00
104488	Grant Award - Fire	73,316	165,163	0	0.00
104489	Grant Award-State Fire Safety	0	12,572	0	0.00
104700	CRRF Reimbursement	160	2,040,348	1,341,650	152.08
104710	Fuels Crew Reimbursement	15,557	172,449	0	0.00
104740	Prevention Crew Reimbursement	0	10,827	0	0.00
104750	Maintenance Crew Reimbursement	5,722	60,446	0	0.00
104850	Mitigation Grants	0	33,800	0	0.00
	Total Revenues	202,783	8,711,189	7,001,515	124.42

Expenses - Administration

106000	Wages - Admin	34,540	379,871	286,721	132.49
106010	Overtime - Admin	444	9,700	6,000	161.66
106020	Unemployment Insurance	0	231	250	92.58
106030	FICA and Medicare	1,331	13,432	20,000	67.16
106040	FPPA ER Contributions	3,093	32,428	31,000	104.61
106060	Employee Benefits ER Paid	10,466	84,377	88,564	95.27
106075	Employee Bonus	66,614	66,614	68,250	97.60
106100	Bank Service Charges	43	1,193	1,000	119.28
106120	Postage/Box Rental-Admin	85	951	500	190.21
106130	Publications/Legal Notices/Adv	0	6,757	5,550	121.75
106140	Printing/Stationary, Forms	0	0	1,000	0.00
106160	Office Supplies & Expense	561	8,779	10,000	87.79
106165	Office Furniture	0	380	3,500	10.86
106170	Office Equipment-Rental	224	2,855	4,000	71.39
106190	General Meeting Expenses	63	1,236	2,000	61.82
106200	Uncollectible Accounts	0	71,500	50,000	143.00

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		Current Month Actual	Year to Date Actual	Yearly Budget	Percentage
106230	Ambulance Billing Services	0	9,814	11,000	89.22
106300	Public Relations-Admin	0	1,118	500	223.57
106305	Awards/Recognition	220	4,149	3,000	138.31
106330	Treasurer's Fees-JeffCo	448	66,572	70,000	95.10
106340	Treasurer's Fees-ParkCo	107	14,339	15,000	95.59
106400	Legal Services	0	31,561	48,000	65.75
106410	Accounting Services	0	0	15,000	0.00
106420	Auditing	0	14,700	15,000	98.00
106430	Computer Services	2,918	39,308	37,000	106.24
106480	Repairs and Maint-Office Equip	0	15	500	3.08
106490	Computer Equipment	0	9,137	15,000	60.91
106495	Software Expense	1,293	63,092	57,000	110.69
106500	Conferences/Serminars-Admin	0	295	100	295.00
106524	Human Resources	4,436	25,163	20,000	125.81
106560	Membership/Regist/Subscr	282	5,482	5,000	109.63
106720	Insurance-Liability	0	(1,155)	85,000	(1.36)
106730	Insurance-Workers Comp	0	2,000	60,000	3.33
116080	Directors' Fees	0	0	8,800	0.00
116310	Election Expenses	0	6,419	15,000	42.80
116450	Consultant Services	0	27,575	40,000	68.94
116500	Seminars and Conferences	0	461	1,000	46.06
	Total Expenses - Administration	127,168	1,000,349	1,100,235	90.92
Expenses - Fire					
236000	Salaries and Wages-FR	31,670	421,324	364,936	115.45
236010	Overtime - Fire/Rescue	3,296	46,919	52,355	89.62
236020	Unemployment Ins - FR	0	269	200	134.58
236030	FICA - Medicare FR	649	8,522	9,000	94.69
236040	FPPA ER Contrib - FR	3,500	41,836	40,000	104.59
236050	Vol Pension-Fire	0	10,000	10,000	100.00
236060	Employees Benefits ER Paid	9,480	127,077	135,000	94.13
236090	Pension Contribution-Fire	0	0	1,000	0.00
236200	Medical Exam - Fire	80	2,375	8,000	29.69
236305	Vol Incentive - Fire	0	8,934	10,000	89.34
236310	Honor Guard	0	9,364	10,000	93.64
236320	Cadet Academy	0	1,658	3,000	55.27
236495	Software	0	5,371	3,500	153.45
236505	Clothing and Uniforms - FR	507	18,540	25,000	74.16
236515	PPE	0	27,735	35,000	79.24
236520	Materials/Supplies	215	1,638	6,600	24.81
236525	Radio Equipment	0	28,007	31,000	90.35
236530	Fire Equipment	1,729	17,295	25,000	69.18
236560	Membership/Regist/Subscr	1,750	1,950	1,000	195.00
236820	Fuel - Diesel Fire	1,139	12,484	12,000	104.03
236821	Fuel - Gas Fire	837	7,196	6,500	110.70

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Total Expenses - Fire	54,852	798,494	789,091	101.19
Expenses - Training				
306000 Wages - Training	9,638	123,791	122,345	101.18
306010 Overtime - Training	0	6,327	18,681	33.87
306020 Unemployment Insurance-TR	0	48	50	95.20
306030 FICA and Medicare-TR	208	2,177	1,700	128.03
306040 FPPA ER Contribution-TR	949	10,907	9,000	121.19
306060 Employee Benefits ER Paid-TR	2,571	31,077	27,000	115.10
306200 Medical Exams-Health & Safety	0	160	10,000	1.60
306510 Rookie Academy	0	2,837	6,000	47.29
306523 Facility Fees	0	0	100	0.00
306550 Training-Instructor Fees	600	6,877	30,000	22.92
336220 Travel	2,136	18,435	12,000	153.62
336550 Individual Classes/Conferences	2,610	46,616	40,000	116.54
336560 Training Equipment/Supplies	0	2,069	5,000	41.38
336570 Training Subscriptions	700	1,726	2,600	66.38
336580 FF/EMS Certifications	140	1,303	3,000	43.43
336590 Training Manuals	1,235	2,171	2,000	108.53
Total Expenses - Training	20,787	256,520	289,476	88.62
Expenses - Prevention				
226000 Wages - Prevention	14,105	164,062	95,647	171.53
226010 Overtime - Prevention	0	3,140	600	523.30
226020 Unemployment Insurance-Prev	0	95	137	69.48
226030 FICA and Medicare-Prev	258	3,089	5,000	61.77
226040 FPPA ER Contributions-Prev	1,408	16,214	10,400	155.90
226060 Employee Benefits ER Paid-Prev	1,231	14,875	10,200	145.83
226300 Public Relations	0	0	100	0.00
226500 Conferences and Seminars	0	0	50	0.00
226520 Materials and Supplies	0	0	100	0.00
226525 Contract Plan Reviews	0	0	500	0.00
226550 CPR/Event Instructor Fees	0	0	200	0.00
226560 Membership/Regist/Subscr	0	3,373	4,500	74.96
226565 Uniforms Prevention	0	397	1,900	20.90
226570 Software/Tech Prevention	0	61	7,000	0.88
226575 Home Assesment Program	0	(90)	1,000	(9.00)
226580 Training Prevention	0	0	2,000	0.00
226585 Prevention PPE	0	0	1,000	0.00
226590 Communication Prevention	0	500	5,000	10.00
Total Expenses - Prevention	17,002	205,716	145,334	141.55
Expenses - EMS				
206000 Wages - Emergency Services	47,505	631,986	547,404	115.45
206010 Overtime - Emergency Services	4,943	70,379	89,432	78.70

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206020	Unemployment - EMS	0	404	400	100.94
206030	FICA and Medicare - EMS	974	12,784	9,500	134.56
206040	FPPA ER Contributions - EMS	5,250	62,754	46,000	136.42
206060	Employee Benefits ER Paid- EMS	14,221	190,147	150,000	126.76
206090	Pension Contribution-Volunteer	0	15,000	15,000	100.00
206200	Medical Exams	100	48,227	50,000	96.45
206210	Fitness Equipment	0	59	750	7.84
206220	Fitness Program	0	0	2,000	0.00
206230	Dispatch	0	50,929	45,000	113.18
206305	Vol Incentive-EMS	0	15,000	15,000	100.00
206490	Computer Equipment	0	0	1,000	0.00
206495	Software Expense	4,162	12,073	7,500	160.97
206505	Clothing and Uniforms-EMS	22	12,018	19,000	63.25
206520	Materials and Supplies EMS	288	7,404	12,000	61.70
206560	Membership/Regist/Subscr	145	1,734	4,000	43.36
206580	Technical Rescue	0	76	4,000	1.89
206820	Fuel - Diesel	1,643	18,288	22,500	81.28
206821	Fuel - Gas	1,195	10,276	10,000	102.76
506200	Immunizations	0	0	500	0.00
506470	Ambulance Licensing Fees	0	0	1,000	0.00
506560	Membership/Regist/Subscr-EMS	0	2,180	2,550	85.49
506575	EMS Supplies	4,690	48,857	45,000	108.57
	Total Expenses - EMS	85,137	1,210,573	1,099,536	110.10
Expenses - Wildland/Suppression					
190000	Wages-Wildland Cpt	8,800	102,547	120,431	85.15
190010	Overtime-Wildland Cpt	0	2,700	11,000	24.55
190020	Unemploy Ins-Wildland Cpt	0	48	60	79.33
190030	Medicare-Wildland Cpt	195	2,195	1,800	121.94
190040	FPPA ER Contr-Wildland Cpt	867	9,928	8,000	124.10
190060	Emp Bene ER-Wildland Cpt	3,226	40,687	34,000	119.67
190101	Grant Expenditures-CWPC	0	21,870	0	0.00
190500	Wildland Supplies	0	1,238	35,000	3.54
190501	Wildland/Suppression Equipment	554	15,773	20,500	76.94
190503	Repairs/Maint Equip Wild/Sup	4	12,440	12,000	103.67
190504	Wildland/Suppression PPE	0	666	4,000	16.66
190505	Training Supp & Exp-Wildland	513	1,080	5,000	21.60
190506	Conferences/Seminars-Wildland	0	0	1,300	0.00
190507	Clothing/Uniforms Wildland/Sup	0	6,386	7,500	85.15
190508	Training Wildland/Suppression	601	9,201	15,000	61.34
190509	Membership/Regist/Subscr	148	931	1,000	93.12
190605	Grant Expend-Fire	0	9,347	0	0.00
190620	Supply/Materials - Suppression	209	3,903	3,500	111.52
190630	Communication Wildland/Supp	0	0	1,000	0.00
190640	Software/Tech Wildland/Supp	4,088	14,133	20,000	70.66
191000	Wages-Suppression	17,998	296,573	344,347	86.13

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Twelve Months Ending December 31, 2024

		Current Month Actual	Year to Date Actual	Yearly Budget	Percentage
191010	Overtime-Suppression	0	5,708	5,279	108.13
191020	Unemployment-Suppression	0	442	500	88.49
191030	FICA Medicare-Suppression	386	26,334	27,500	95.76
191040	FPPA ER Contr-Suppression	1,773	26,653	20,000	133.27
191060	Emp Bene ER-Suppression	6,950	83,689	75,000	111.59
	Total Expenses - Wildland/Suppres	46,312	694,474	773,717	89.76
Expenses - Fuels Crew					
192000	Wages-Fuels Crew	10,379	135,112	0	0.00
192010	Overtime-Fuels Crew	0	2,522	0	0.00
192020	Unemployment-Fuels Crew	0	202	0	0.00
192030	FICA Medicare-Fuels Crew	198	10,488	0	0.00
192040	FPPA ER Contr-Fuels Crew	1,022	8,829	0	0.00
192060	Emp Bene ER-Fuels Crew	2,583	31,711	0	0.00
192070	PPE/Gear Fuels	0	3,202	3,500	91.49
192080	Uniforms Fuels	0	948	1,550	61.13
192090	Saw Parts/Tools/Oil Fuels	503	3,733	3,250	114.85
192100	Saw Purchase Fuels	0	0	1,500	0.00
192110	Communications Fuels	0	577	1,000	57.70
192120	Tech/Software Fuels	15	417	5,000	8.34
192130	Training Fuels	0	0	4,000	0.00
	Total Expenses - Fuels Crew	14,699	197,740	19,800	998.69
Expenses - CRRF					
216000	Salaries and Wages - CRRF	3,792	407,543	501,204	81.31
216010	Overtime - CRRF	5,841	914,168	425,000	215.10
216220	Travel - CRRF	2,362	65,888	20,000	329.44
216250	Fuel - CRRF	209	23,872	19,024	125.49
216260	Miscellaneous - CRRF	419	59,861	115,000	52.05
	Total Expenses - CRRF	12,624	1,471,331	1,080,228	136.21
Expenses - Maintenance					
606000	Wages - Maintenance	12,422	141,291	113,517	124.47
606010	Overtime - Maintenance	243	4,306	6,450	66.75
606020	Unemployment Insurance	0	95	90	105.78
606030	FICA and Medicare	234	2,781	1,700	163.57
606040	FPPA ER Contribution	1,225	14,408	12,000	120.07
606060	Employee Benefits ER Paid	3,896	51,780	42,500	121.83
606080	Shared Expense - Maintenance	6,855	11,106	5,000	222.12
606810	Maintenance/Repair	186	16,347	20,000	81.73
606830	Maintenance/Repair Ambulance	808	14,003	12,000	116.69
606831	Maintenance/Repair Fire	61	34,544	35,000	98.70
606840	SCBA Parts and repair	0	258	5,000	5.17
606845	SCBA Maintenance	0	0	5,000	0.00

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Twelve Months Ending December 31, 2024

		Current Month	Year to Date	Yearly	Percentage
		Actual	Actual	Budget	
606855	Hose/Ladder Testing	0	3,268	5,000	65.36
606860	Tires-Ambulance	0	271	3,500	7.76
606861	Tires-Fire Apparatus	0	7,323	15,000	48.82
606862	Tires-Wildland	0	4,420	5,000	88.41
606880	Outside Repairs - EMS App	0	1,536	10,000	15.36
606881	Outside Repairs - Fire App	0	1,625	20,000	8.13
606887	Outside Repairs - Wildland App	1,403	9,621	10,000	96.21
606888	Tools and Equipment Maint	2,727	16,160	18,500	87.35
606889	Software	0	1,228	3,500	35.09
606890	Towing	0	0	3,000	0.00
606891	Uniforms/Rags	470	937	4,000	23.42
606892	PPE	0	202	500	40.43
	Total Expenses - Maintenance	30,529	337,511	356,257	94.74
Expenses - Fire Stations					
606601	Telephone-Station 1	330	6,360	8,000	79.50
606602	Telephone-Station 2	178	3,167	3,000	105.55
606603	Telephone-Station 3	93	980	1,000	98.02
606604	Telephone-Station 4	90	1,036	1,000	103.57
606605	Telephone - Cellular	1,379	17,058	15,000	113.72
606882	Outside Repairs - EMS Equip	0	0	2,620	0.00
606883	Outside Repairs - Fire Equip	0	0	1,500	0.00
606885	Outside Repairs Comm Equip	0	0	1,000	0.00
606886	Outside Repairs - Wildland Equ	0	58	500	11.64
606911	Alarm Service-Station 1	0	975	840	116.07
606912	Alarm Service-Station 2	0	535	840	63.69
606913	Alarm Service-Station 3	0	335	840	39.88
606914	Alarm Service-Station 4	0	500	840	59.52
606921	Disposal Services	348	3,996	4,500	88.79
606922	Disposal Service-Station 2	257	2,862	3,000	95.38
606931	Electricity-Station 1	1,012	10,014	15,000	66.76
606932	Electricity-Station 2	162	1,837	3,500	52.49
606933	Electricity-Station 3	909	10,664	10,000	106.64
606934	Electricity-Station 4	119	1,492	2,500	59.68
606941	Natural Gas-Station 1	1,408	11,694	13,000	89.95
606942	Natural Gas-Station 2	287	3,785	5,000	75.71
606943	Natural Gas-Station 3	0	0	3,000	0.00
606944	Natural Gas-Station 4	163	1,527	2,000	76.34
606951	Building Maintenance-Station 1	741	37,327	30,000	124.42
606952	Building Maintenance-Station 2	0	20,107	7,000	287.24
606953	Building Maintenance-Station 3	130	1,761	3,000	58.69
606954	Building Maintenance-Station 4	130	612	2,000	30.60
606961	Grounds Maintenance-Station 1	0	0	200	0.00
606962	Grounds Maintenance-Station 2	0	270	1,000	27.00
606971	Generator Mtnce-Station 1	0	1,500	1,750	85.71
606973	Generator Mtnce-Station 3	0	2,742	2,750	99.71

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
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		Current Month Actual	Year to Date Actual	Yearly Budget	Percentage
606974	Generator Mtnce-Station 4	0	0	750	0.00
	Total Expenses - Fire Stations	7,736	143,192	146,930	97.46
Expenses - Leases/Capital					
608326	Capital - EMS	0	179,343	300,000	59.78
608336	Capital - Fire	0	624	20,000	3.12
608605	Capital - Wildland/Prevention	5,758	13,393	85,000	15.76
608606	Capital - Facilities	23,292	71,235	165,000	43.17
	Total Expenses - Leases/Capital	29,049	264,596	570,000	46.42
	Total Expenses	445,895	6,580,495	6,370,604	103.29
	Net Income	(243,111)	2,130,693	630,911	337.72

ELK CREEK FIRE PROTECTION DISTRICT

Check Register

For the Period From Dec 1, 2024 to Dec 31, 2024

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Amount
12312024	12/31/24	Colorado Special Dist Prop & Liab Pool	95,732.00
16551V	12/2/24	Conifer Area Chamber of Commerce	-100.00
17259	12/5/24	Abila	62.50
17259V	12/11/24	Abila	-62.50
17260	12/5/24	Advance Auto Parts	294.66
17261	12/5/24	Airgas USA, LLC	247.05
17262	12/5/24	Amazon Business	927.50
17263	12/5/24	Bound Tree Medical, LLC	1,531.38
17264	12/5/24	Century Link	79.99
17265	12/5/24	Colo Division of Fire Prevention & Cont	125.00
17266	12/5/24	Conifer Area Chamber of Commerce	40.00
17267	12/5/24	Conifer Counseling and Therapy Services	100.00
17268	12/5/24	Eldorado Artesian Springs, Inc	20.85
17269	12/5/24	ESO Solutions, Inc.	10,484.53
17270	12/5/24	Geowater Services LLC	1,906.25
17271	12/5/24	Interconnected Technologies LLC	1,529.60
17273	12/5/24	Life-Assist Inc	687.60
17276	12/5/24	Staples Business Advantage	110.43
17277	12/11/24	All Copy Products INC	223.93
17278	12/11/24	Bound Tree Medical, LLC	214.90
17279	12/11/24	Centura Health/SAH Acctg	205.93
17280	12/11/24	Century Link	280.97
17281	12/11/24	Christopher's Dodge World	29.59
17282	12/11/24	Colo Division of Fire Prevention & Cont	140.00
17285	12/11/24	Interstate Batteries	406.85
17286	12/11/24	Life-Assist Inc	544.44
17287	12/11/24	Lyons Gaddis	4,221.38
17289	12/11/24	Mountain View Waste	348.27
17290	12/11/24	Rhinehart Oil	2,860.75
17292	12/11/24	Upslope Electric, Inc.	917.50
17293	12/18/24	Peter Alvarado	18,000.00
17294	12/18/24	Eldorado Artesian Springs, Inc	344.40
17295	12/18/24	Fire Department Training Network	300.00
17296	12/18/24	Galls LLC	36.96
17298	12/18/24	Rebecca and Christopher Rosenborough	600.75
17300	12/18/24	Waterous Company	6,297.99
		Personnel Checks	18,584.01
Total			168,275.46

ELK CREEK FIRE PROTECTION DISTRICT
Account Register
 For the Period From Dec 1, 2024 to Dec 31, 2024
 101020 - UMB - Operating

Filter Criteria includes: Report order is

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt
12/1/24	1201004	Other	MetLife		1,933.11
12/1/24	1201005	Other	Soaring Technology		2,918.00
12/9/24	1201003	Other	CORE		693.87
12/9/24	1201003	Other	CORE		317.99
12/9/24	1201003	Other	CORE		118.70
12/9/24	1201003	Other	CORE		162.23
12/9/24	1201003	Other	CORE		908.96
12/13/24	1201006	Other	2024 Bonus		65,338.09
12/13/24	1201006	Other	2024 Bonus		2,551.84
12/13/24	1201006	Other	2024 Bonus		629.80
12/15/24	1201001	Other	United Health Care December 20		39,136.77
12/15/24	1201002	Other	Delta Dental December 2024		1,477.10
12/31/24	1201013	Other	December 2024 Payroll		129,089.69
12/31/24	1201013	Other	December 2024 Payroll		36,251.96
12/31/24	1201013	Other	December 2024 Payroll		48,267.53
12/31/24	1201013	Other	December 2024 Payroll		12,637.14
12/31/24	1201013	Other	December 2024 Payroll		516.05
12/31/24	1231009	Other	UMB svc chg		42.76
12/31/24	1231010	Other	Waste Connection		256.55
12/31/24	1231011	Other	CO Gas December 2024		524.16
12/31/24	1231011	Other	CO Gas December 2024		286.94
12/31/24	1231011	Other	Aflac November 2024		1,018.62
12/31/24	1231012	Other	December Credit Card		60,188.07
12/31/24	1231015	Other	Refund of \$10		10.00
Total					405,275.93

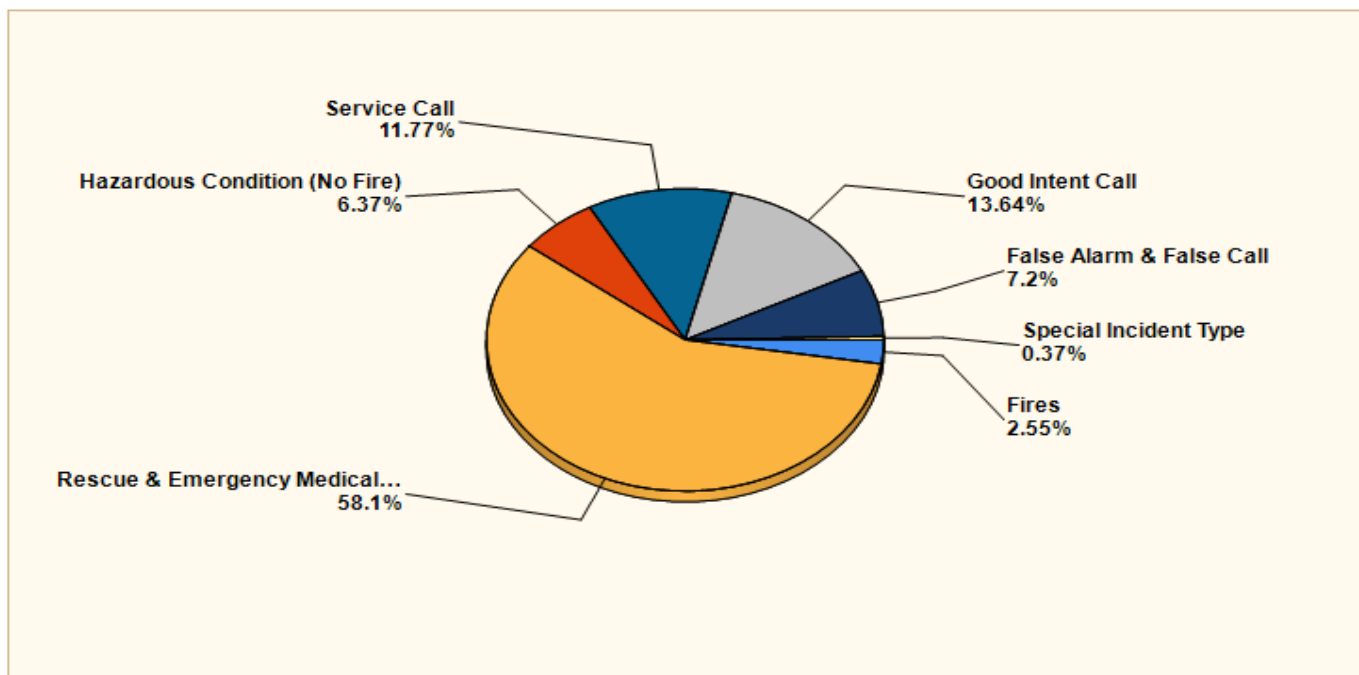


Fire Department Monthly Status Report

January 23, 2025

C Shift was working and ran call 1353 at 1:28 in the afternoon for the last call for 2024. The first call of 2025 was also answered by C shift at 6:25 am on January 1.

There were 1334 calls for service in 2024.



We remain below the nationwide average for EMS calls for fire departments with 58.1% of our calls being EMS. The national average is 64%.

In 2024 Elk Creek also had two employees graduate from the Denver Health Paramedic program and both completed their clearance process in December and our operating as paramedics in the district.

With our current uncertain future, several of our programs are being looked at and how we will move forward with them. Our community chipping program is one that we have been evaluating for the last year for efficiency and how we can make more of an impact for community risk reduction in the community. With the funding for the program being questionable, the wildland division is looking at the program and what the future will look like for it. The volunteer academy is also on hold. Over the next few months, we will be making some decisions on how we will move forward.

OPERATIONS (December)

- Volunteer firefighters had 67 hours of staffing at Station 1.
- Elk Creek Averaged 3 members per call.
- 19% of the calls overlapped (17 Calls)
- Average Response Time 9:38

December - Emergency Incidents	2022	2023	2024
1. Fire	6	1	1
2. Emergency Medical Services (EMS) & Rescue	74	57	59
3. Hazardous Condition (No Fire)	10	2	0
3. Service Call	12	10	8
4. Good Intent Call	16	13	15
5. False Alarm and False Call	8	6	6
6. Special Incident	0	0	0
	126	89	89

2024 - Emergency Incidents	
1. Fire	34
2. Emergency Medical Services (EMS) & Rescue	775
3. Hazardous Condition (No Fire)	85
3. Service Call	157
4. Good Intent Call	182
5. False Alarm and False Call	96
6. Special Incident	0
	1334

December - Mutual Aid Received by Elk Creek

INCIDENT NUMBER	INCIDENT DATE	AGENCY FDID - AGENCY NAME
2024-1281	12/7/2024 11:51:58 PM	09345 - Platte Canyon Fire Protection District
2024-1293	12/13/2024 10:47:08 AM	09345 - Platte Canyon Fire Protection District
2024-1310	12/18/2024 1:17:06 PM	09345 - Platte Canyon Fire Protection District
2024-1332	12/25/2024 10:52:29 PM	05978 - North Fork Fire Protection District
2024-1336	12/26/2024 8:46:01 PM	05951 - Inter Canyon Fire Protection District

2024 Total Mutual Aid Received- 90 Calls

December - Mutual Aid Elk Creek Provided to Other Agencies

INCIDENT NUMBER	INCIDENT DATE	AGENCY FDID - AGENCY NAME
2024-1333	12/25/2024	09345 - Platte Canyon Fire Protection District
2024-1342	12/27/2024	09345 - Platte Canyon Fire Protection District
2024-1350	12/30/2024	09345 - Platte Canyon Fire Protection District

2024 Total Mutual Aid Given- 46 Calls

December Ambulance Transports	2022	2023	2024
	34	28	40

TRAINING

- Firefighters recorded 104 hours of training for the month.

FIRE PREVENTION

- 12 inspections and permits
- 6 Letters, county referrals, and insurance requests
- Thank you to everyone who helped with Conifer Christmas including creating an event response plan, staffing an ambulance, helping with the parade and Santa Land, and our ambassadors helping share information.

ELK CREEK FIRE PROTECTION DISTRICT

RESOLUTION 2025 - 02

**APPOINTING A DESIGNATED ELECTION OFFICIAL AND
AUTHORIZING THE DESIGNATED ELECTION OFFICIAL TO CANCEL ELECTION
FOR THE REGULAR ELECTION TO BE HELD MAY 6, 2025**

WHEREAS, a regular special district biennial election for Board of Director candidates of the Elk Creek Fire Protection District ("District") shall be conducted as a polling place election on May 6, 2025 in accordance with Local Government Election Code, Title 1, Article 13.5, C.R.S., and all laws amendatory thereof and supplemental thereto; and

WHEREAS, pursuant to §1-1-111(2), C.R.S., the Board of Directors of the District is authorized to designate an election official to exercise the statutory authority of the Board in conducting an election pursuant to Local Government Election Code, Title 1, Article 13.5, C.R.S., and all laws amendatory thereof and supplemental thereto; and

WHEREAS, pursuant to § 1-5-208, C.R.S., the Board can authorize the Designated Election Official to cancel the election upon certain conditions.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS FOR THE ELK CREEK FIRE PROTECTION DISTRICT THAT:

- (1) The Board hereby names Sarah Shepherd of Circuit Rider as Designated Election Official for the regular biennial special district election scheduled for May 6, 2025; and
- (2) The Board hereby authorizes and directs the Designated Election Official to cancel said election and declare the candidates elected if at the close of business on the sixty-third day before the election there are not more candidates for director than offices to be filled, including candidates filing affidavits of intent to be write-in candidates; and
- (3) The Board further authorizes and directs the Designated Election Official to publish and post notice of the cancellation at each polling place and in the offices of the Designated Election Official, Clerk and Recorder of each county in which the District is located, and file the notice with the Division of Local Government. In such event, the Designated Election Official shall also notify the candidates that the election was canceled and that they were elected by acclamation.

Dated: _____, 2025.

ELK CREEK FIRE PROTECTION DISTRICT

By: _____
President

ATTEST:

Secretary

ELK CREEK FIRE PROTECTION DISTRICT

RESOLUTION 2025 - 01

**ESTABLISHING THE REGULAR MEETING SCHEDULE
OF THE ELK CREEK FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
FOR CALENDAR YEAR 2025**

WHEREAS, at the first regular meeting of each calendar year the Elk Creek Fire Protection District ("District") Board of Directors ("Board") is required to establish a regular meeting schedule and pursuant to § 24-6-402(2)(c), C.R.S., designate the public place(s) for posting all notices of special and regular Board meetings; and

WHEREAS, pursuant to § 24-6-402(2)(c), C.R.S. the Board is authorized to designate the District's website as the official posting place for meeting notices as long as certain requirements are met, including but not limited to identifying an alternate posting place if the website is non-operational.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS FOR THE ELK CREEK FIRE PROTECTION DISTRICT THAT:

- (1) The regular meetings of the Board shall be held at 6:00 p.m. on the 4th Thursday of the month, with the exception of December which will be the 3rd Thursday, at Elk Creek Station 1, 11993 Blackfoot Rd. Conifer, CO 80433, or remotely as needed, unless otherwise posted.
- (2) Pension Board meetings will be held at 6:00 p.m. on the 2nd Thursday of January, April, July, and October at Elk Creek Station 1, 11993 Blackfoot Rd. Conifer, CO 80433, or remotely as needed, unless otherwise posted.
- (3) Notices of all regular and special meetings of the Board shall be posted on the District's website at least 24 hours prior to the scheduled meeting time. If the website is non-operational for any reason, all notices shall be posted at Elk Creek Station 1, 11993 Blackfoot Rd. Conifer, CO 80433. The Board directs staff to undertake all actions necessary to comply with § 24-6-402(2)(c), C.R.S., regarding the posting and archiving of meeting notices.

Dated: _____, 2025.

ELK CREEK FIRE PROTECTION DISTRICT

By: _____
President

ATTEST:

Secretary