

**ELK CREEK FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MONTHLY MEETING**

Thursday, December 18th, 2025 @ 18:00 hrs
Via Zoom

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence for Fallen Responders
4. Additions or Deletions to, and Approval of the Agenda
5. Public Comment Period
6. Review and Approval of November, 2025 Regular Meeting Minutes
7. Financial Matters
8. Chief Ware's Report
9. Old Business
 - a. CBA update
 - b. Impact Fee Update
10. New Business
 - a. 2025-12-1 Establishing Regular Meeting Schedule
 - b. 2025-12-2 Resolution to Rescind Unification
 - c. Social Media Policy Discussion
11. Adjournment

RECORD OF MINUTES
Elk Creek Fire Protection District
Regular Board Meeting
November 20, 2025 (In Person and Via Zoom)

1. Call to Order

President Devaney called the regular monthly meeting of the Board of Directors of the Elk Creek Fire Protection District (ECFPD) to order at 6:02PM on Thursday, November 20th. The meeting was held in person and via Zoom pursuant to statutory notice. All board members were in attendance in person.

2. Pledge of Allegiance

3. Moment of Silence for Fallen Responders

4. Agenda

- a. All board members reviewed the agenda
- b. Treasurer Woods motions to approve agenda as presented. VP Leo 2nds. All vote in favor.

5. Public Comment Period – Two district residents commented

6. Review and Approval of October 2025 Meeting Minutes

- a. Treasurer Woods motions, VP Leo 2nds. All vote in favor.

7. Financial Report

- a. Treasurer Woods presents the financial report for October revenue and expenditures.
- b. Treasurer Woods motions to approve October 2025 financials. Secretary Noonan 2nds. All vote in favor.

8. Chief Ware's Report

Chief Ware's report on activity, calls, and personnel was presented. A copy of the report is on file with the District office.

9. Old Business - none

10. New Business

- a. 2025-11-20-1 Resolution Concerning the Adoption of a Budget and Appropriation of Funds for Fiscal Year 2026, Budget Hearing. Sec Noonan motions, VP Leo 2nds to move into Budget Hearing at 6:25PM
 - i. Chief Ware presents the 2026 proposed budget. Proposed budget is published on the website and is included in the Board Packet. Chief highlighted the line items with more than an approximate 25% change from the 2025 budget.
 - ii. Opportunity for questions from Board members regarding budgets
 - iii. Budget public comment/question period – three district residents participated
 - 1. President Devaney asked Neil Whitehead where he got a budget number he cited which was not available to the public. Whitehead stated he received the information from Director Newby.

- iv. Secretary Noonan motions to ends the Budget Hearing, Treasurer Woods 2nds. All votes in favor. Public hearing closes at 7:00PM.
 - v. Secretary Noonan motions to approve the 2026 Budget as presented, Treasurer Woods 2nds. All voted in favor to approve 2026 Budget
- b. 2025-11-20-2 Resolution to set Mill Levies
 - i. Secretary Noonan motions to set mill level at 12.5 mills. VP Leo 2nds. All voted in favor.

11. Executive Session

- a. Public is invited to leave the meeting room. The Board (with the exception of Director Newby), Chief Ware, and Attorney Chmil remain.
- b. Secretary Noonan motions, Treasurer Woods 2nds to begin the executive session at 7:02PM
- c. Executive Session pursuant to Sec 24-6-402(4)(b), C.R.S., for purposes of receiving legal advice regarding the current litigation on unification and related impacts is held.
- d. Secretary Noonan motions to end executive session, VP Leo seconds.
- e. Executive session ends at 7:34PM

12. Board meeting resumes at 7:35PM – in person and via Zoom

- a. All board members (with exception of Director Newby) are present in person. Director Newby joins via Zoom.
- b. President Devaney motions to adjourn board meeting.
- c. Meeting adjourned at 7:35PM.

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ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Eleven Months Ending November 30, 2025

		Current Month Actual	Year to Date Actual	Yearly Budget	Percentage
Revenues					
104000	Property Tax Revenue - Jeffco	\$ 13,459.98	\$ 3,962,124.13	\$ 4,091,650.00	96.83
104010	Property Tax Revenue -Parkco	1,749.33	481,981.69	490,570.00	98.25
104020	Refunds/Abatements - Jeffco	0.00	88,089.64	0.00	0.00
104030	Refunds/Abatements- Parkco	0.00	806.52	0.00	0.00
104040	Delinquent Taxes	0.00	(2,200.14)	(10,000.00)	22.00
104100	Specific Own. Taxes - Jeffco	26,008.20	254,543.45	230,000.00	110.67
104110	Specific Own. Taxes - Parkco	3,588.85	41,073.50	45,000.00	91.27
104200	Interest Income Jeffco	808.08	5,202.20	2,000.00	260.11
104210	Interest Income Parkco	104.96	841.56	500.00	168.31
104220	Interest Income Investments	28,203.81	333,828.54	367,000.00	90.96
104300	Ambulance Billings	0.00	730,597.53	595,000.00	122.79
104310	Ambulance Billings-MCR/MCD Adj	0.00	(306,359.31)	(200,000.00)	153.18
104410	Report Charges	0.00	62.06	0.00	0.00
104430	Permits - Inspection Fees	0.00	6,060.80	10,000.00	60.61
104440	Home Assessments	1,252.24	6,452.30	7,000.00	92.18
104450	Donations	850.00	2,590.47	15,000.00	17.27
104460	Lease Revenue	2,300.00	47,814.66	60,000.00	79.69
104480	Revenue from Surplus Equipment	0.00	27,000.00	0.00	0.00
104487	Grant Award - EMS	0.00	36,404.38	0.00	0.00
104488	Grant Award - Fire	9,999.00	34,999.00	0.00	0.00
104489	Grant Award-State Fire Safety	0.00	40,000.00	0.00	0.00
104700	CRRF Reimbursement	0.00	463,394.78	1,554,356.02	29.81
104710	Fuels Crew Reimbursement	31,634.88	219,474.65	175,000.00	125.41
104730	Equipment/Repair	0.00	2,250.00	0.00	0.00
104740	Prevention Crew Reimbursement	0.00	4,680.16	0.00	0.00
104750	Maintenance Crew Reimbursement	0.00	58,704.21	50,000.00	117.41
104760	Miscellaneous Income	0.00	5,235.79	0.00	0.00
104800	Mitigation Contracts	0.00	0.00	50,000.00	0.00
104850	Mitigation Grants	0.00	471,256.58	0.00	0.00
Total Revenues		119,959.33	7,016,909.15	7,533,076.02	93.15

Expenses - Administration

106000	Wages - Admin	49,101.45	378,741.23	384,159.36	98.59
106010	Overtime - Admin	3,990.91	8,904.18	6,614.27	134.62
106020	Unemployment Insurance	0.00	271.99	668.32	40.70
106030	FICA and Medicare	1,042.28	10,645.59	19,314.89	55.12
106040	FPPA ER Contributions	3,344.84	36,599.68	42,382.23	86.36
106060	Employee Benefits ER Paid	8,018.96	97,338.62	109,899.97	88.57
106075	Employee Bonus	0.00	0.00	68,250.00	0.00
106100	Bank Service Charges	22.09	924.49	1,050.00	88.05
106120	Postage/Box Rental-Admin	0.00	1,171.47	1,025.00	114.29
106130	Publications/Legal Notices/Adv	29.52	29.52	3,827.50	0.77
106140	Printing/Stationary, Forms	0.00	457.21	1,050.00	43.54
106160	Office Supplies & Expense	658.33	5,763.19	10,500.00	54.89

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Eleven Months Ending November 30, 2025

		Current Month	Year to Date	Yearly	Percentage
		Actual	Actual	Budget	
106165	Office Furniture	0.00	514.96	3,675.00	14.01
106170	Office Equipment-Rental	0.00	2,713.17	4,200.00	64.60
106190	General Meeting Expenses	0.00	1,199.67	5,250.00	22.85
106200	Uncollectible Accounts	0.00	86,260.31	70,000.00	123.23
106230	Ambulance Billing Services	2,389.04	17,149.91	17,550.00	97.72
106300	Public Relations-Admin	0.00	145.49	525.00	27.71
106305	Awards/Recognition	0.00	1,243.60	3,150.00	39.48
106330	Treasurer's Fees-JeffCo	214.02	60,803.59	73,500.00	82.73
106340	Treasurer's Fees-ParkCo	55.63	14,111.69	15,750.00	89.60
106400	Legal Services	0.00	65,622.85	100,400.00	65.36
106410	Accounting Services	0.00	5,762.50	50,000.00	11.53
106420	Auditing	0.00	15,300.00	15,750.00	97.14
106430	Computer Services	2,918.00	35,016.00	38,850.00	90.13
106480	Repairs and Maint-Office Equip	0.00	60.50	525.00	11.52
106490	Computer Equipment	0.00	4,650.25	15,750.00	29.53
106495	Software Expense	0.00	52,765.97	59,850.00	88.16
106500	Conferences/Serminars-Admin	0.00	255.00	605.00	42.15
106524	Human Resources	1,242.96	26,984.67	25,700.00	105.00
106560	Membership/Regist/Subscr	0.00	5,035.93	5,250.00	95.92
106720	Insurance-Liability	0.00	98,583.43	102,000.00	96.65
106730	Insurance-Workers Comp	0.00	108,906.81	109,000.00	99.91
116080	Directors' Fees	0.00	8,000.00	9,240.00	86.58
116310	Election Expenses	0.00	17,681.85	15,750.00	112.27
116450	Consultant Services	0.00	0.00	42,000.00	0.00
116500	Seminars and Conferences	0.00	0.00	1,050.00	0.00
Total Expenses - Administration		73,028.03	1,169,615.32	1,434,061.54	81.56
Expenses - Fire					
236000	Salaries and Wages-FR	63,053.42	459,513.45	480,515.39	95.63
236010	Overtime - Fire/Rescue	4,494.79	48,466.76	60,806.50	79.71
236020	Unemployment Ins - FR	1.12	325.41	761.02	42.76
236030	FICA - Medicare FR	989.12	7,840.69	8,517.47	92.05
236040	FPPA ER Contrib - FR	4,316.76	45,224.59	49,954.12	90.53
236060	Employees Benefits ER Paid	11,553.04	121,969.75	134,113.84	90.94
236090	Pension Contribution-Fire	0.00	0.00	1,050.00	0.00
236200	Medical Exam - Fire	90.00	1,056.00	8,400.00	12.57
236305	Vol Incentive - Fire	0.00	10,000.01	10,500.00	95.24
236310	Honor Guard	0.00	9,769.83	10,500.00	93.05
236320	Cadet Academy	0.00	0.00	3,150.00	0.00
236495	Software	0.00	740.00	3,675.00	20.14
236505	Clothing and Uniforms - FR	267.68	10,289.00	26,250.00	39.20
236515	PPE	0.00	1,139.08	36,750.00	3.10
236520	Materials/Supplies	0.00	1,847.86	6,930.00	26.66
236525	Radio Equipment	562.92	34,358.22	28,050.00	122.49
236530	Fire Equipment	0.00	5,198.78	21,250.00	24.46
236560	Membership/Regist/Subscr	0.00	214.00	1,050.00	20.38

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Eleven Months Ending November 30, 2025

		Current Month Actual	Year to Date Actual	Yearly Budget	Percentage
236820	Fuel - Diesel Fire	886.58	9,895.32	12,600.00	78.53
236821	Fuel - Gas Fire	540.66	6,147.39	6,825.00	90.07
	Total Expenses - Fire	86,756.09	773,996.14	911,648.34	84.90
Expenses - Training					
306000	Wages - Training	9,199.87	98,566.92	119,600.00	82.41
306010	Overtime - Training	0.00	12,043.96	21,696.61	55.51
306020	Unemployment Insurance-TR	0.00	54.40	239.20	22.74
306030	FICA and Medicare-TR	182.89	2,258.57	2,434.20	92.78
306040	FPPA ER Contribution-TR	1,046.47	11,411.45	12,558.00	90.87
306060	Employee Benefits ER Paid-TR	2,736.39	34,163.64	37,012.00	92.30
306200	Medical Exams-Health & Safety	0.00	320.00	4,000.00	8.00
306510	Rookie Academy	0.00	0.00	6,300.00	0.00
306523	Facility Fees	0.00	0.00	105.00	0.00
306550	Training-Instructor Fees	0.00	2,036.41	31,500.00	6.46
336220	Travel	1,194.18	30,837.16	37,100.00	83.12
336550	Individual Classes/Conferences	0.00	21,968.76	22,000.00	99.86
336560	Training Equipment/Supplies	0.00	10,644.36	10,750.00	99.02
336570	Training Subscriptions	0.00	448.29	2,730.00	16.42
336580	FF/EMS Certifications	35.00	1,952.21	3,150.00	61.97
336590	Training Manuals	0.00	2,338.77	2,100.00	111.37
	Total Expenses - Training	14,394.80	229,044.90	313,275.01	73.11
Expenses - Prevention					
226000	Wages - Prevention	22,686.05	161,987.08	152,701.12	106.08
226010	Overtime - Prevention	0.00	8,458.61	15,807.13	53.51
226020	Unemployment Insurance-Prev	0.00	108.80	305.40	35.63
226030	FICA and Medicare-Prev	326.56	2,776.91	3,214.17	86.40
226040	FPPA ER Contributions-Prev	1,552.30	16,927.46	18,533.62	91.33
226060	Employee Benefits ER Paid-Prev	1,371.18	15,905.87	21,695.50	73.31
226300	Public Relations	0.00	0.00	105.00	0.00
226500	Conferences and Seminars	0.00	0.00	52.50	0.00
226520	Materials and Supplies	0.00	228.33	180.00	126.85
226525	Contract Plan Reviews	0.00	0.00	450.00	0.00
226550	CPR/Event Instructor Fees	0.00	0.00	210.00	0.00
226560	Membership/Regist/Subscr	0.00	501.00	4,725.00	10.60
226565	Uniforms Prevention	0.00	0.00	1,995.00	0.00
226570	Software/Tech Prevention	0.00	408.36	7,350.00	5.56
226575	Home Assesment Program	0.00	0.00	1,050.00	0.00
226580	Training Prevention	0.00	0.00	2,100.00	0.00
226585	Prevention PPE	0.00	0.00	1,050.00	0.00
226590	Communication Prevention	0.00	0.00	5,250.00	0.00
	Total Expenses - Prevention	25,936.09	207,302.42	236,774.44	87.55

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Eleven Months Ending November 30, 2025

		Current Month Actual	Year to Date Actual	Yearly Budget	Percentage
Expenses - EMS					
206000	Wages - Emergency Services	94,580.13	689,270.14	715,773.09	96.30
206010	Overtime - Emergency Services	6,742.17	72,700.16	103,868.72	69.99
206020	Unemployment - EMS	1.68	488.14	1,141.53	42.76
206030	FICA and Medicare - EMS	1,483.69	11,761.05	12,776.21	92.05
206040	FPPA ER Contributions - EMS	6,475.14	67,836.87	74,931.17	90.53
206060	Employee Benefits ER Paid- EMS	17,329.56	181,203.17	198,170.76	91.44
206090	Pension Contribution-Volunteer	0.00	15,000.00	15,750.00	95.24
206200	Medical Exams	0.00	39,232.00	49,250.00	79.66
206210	Fitness Equipment	0.00	3,430.65	4,037.50	84.97
206220	Fitness Program	0.00	390.00	2,100.00	18.57
206230	Dispatch	0.00	50,358.00	55,000.00	91.56
206305	Vol Incentive-EMS	0.00	14,999.99	15,750.00	95.24
206490	Computer Equipment	0.00	5,160.00	11,050.00	46.70
206495	Software Expense	7,557.36	23,729.34	13,875.00	171.02
206505	Clothing and Uniforms-EMS	0.00	7,504.11	19,950.00	37.61
206520	Materials and Supplies EMS	1,500.00	13,419.69	12,600.00	106.51
206560	Membership/Regist/Subscr	0.00	310.94	4,200.00	7.40
206580	Technical Rescue	0.00	2,982.03	4,200.00	71.00
206820	Fuel - Diesel	1,311.67	14,595.93	23,625.00	61.78
206821	Fuel - Gas	792.72	9,010.67	10,500.00	85.82
506200	Immunizations	0.00	0.00	525.00	0.00
506470	Ambulance Licensing Fees	0.00	0.00	1,050.00	0.00
506560	Membership/Regist/Subscr-EMS	0.00	2,764.60	3,677.50	75.18
506575	EMS Supplies	2,066.97	52,981.86	63,000.00	84.10
Total Expenses - EMS		139,841.09	1,279,129.34	1,416,801.48	90.28
Expenses - Wildland/Suppression					
190000	Wages-Wildland Cpt	19,320.37	102,251.98	108,280.00	94.43
190010	Overtime-Wildland Cpt	0.00	10,147.70	12,775.69	79.43
190020	Unemploy Ins-Wildland Cpt	0.00	54.40	196.56	27.68
190030	Medicare-Wildland Cpt	283.15	2,224.44	2,225.06	99.97
190040	FPPA ER Contr-Wildland Cpt	955.50	10,419.50	11,519.40	90.45
190060	Emp Bene ER-Wildland Cpt	3,579.37	43,132.65	47,874.08	90.10
190101	Grant Expenditures-CWPC	0.00	20,882.49	0.00	0.00
190500	Wildland Supplies	0.00	3,046.30	6,750.00	45.13
190501	Wildland/Suppression Equipment	0.00	1,959.33	11,525.00	17.00
190503	Repairs/Maint Equip Wild/Sup	0.00	18,526.06	25,750.00	71.95
190504	Wildland/Suppression PPE	0.00	2,189.94	4,200.00	52.14
190505	Training Supp & Exp-Wildland	0.00	205.04	5,250.00	3.91
190506	Conferences/Seminars-Wildland	0.00	0.00	1,365.00	0.00
190507	Clothing/Uniforms Wildland/Sup	0.00	7,724.87	12,875.00	60.00
190508	Training Wildland/Suppression	600.75	11,786.12	15,750.00	74.83
190509	Membership/Regist/Subscr	0.00	933.48	1,050.00	88.90
190605	Grant Expend-Fire	0.00	281,305.67	0.00	0.00
190620	Supply/Materials - Suppression	0.00	2,894.63	3,675.00	78.77

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Eleven Months Ending November 30, 2025

		Current Month Actual	Year to Date Actual	Yearly Budget	Percentage
190630	Communication Wildland/Supp	0.00	2,154.51	23,050.00	9.35
190640	Software/Tech Wildland/Supp	0.00	23,348.32	26,000.00	89.80
191000	Wages-Suppression	42,401.90	311,522.36	317,474.56	98.13
191010	Overtime-Suppression	451.90	4,840.00	8,129.99	59.53
191020	Unemployment-Suppression	0.00	483.10	634.94	76.09
191030	FICA Medicare-Suppression	1,121.68	27,243.01	28,819.77	94.53
191040	FPPA ER Contr-Suppression	2,471.87	26,715.33	29,307.07	91.16
191060	Emp Bene ER-Suppression	6,980.28	95,334.31	103,668.39	91.96
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	Total Expenses - Wildland/Suppression	78,166.77	1,011,325.54	808,145.51	125.14
Expenses - Fuels Crew					
192000	Wages-Fuels Crew	23,978.77	159,290.51	161,499.52	98.63
192010	Overtime-Fuels Crew	0.00	4,094.38	5,984.28	68.42
192020	Unemployment-Fuels Crew	0.00	278.47	322.99	86.22
192030	FICA Medicare-Fuels Crew	1,268.18	12,272.54	12,967.58	94.64
192040	FPPA ER Contr-Fuels Crew	1,126.91	12,288.69	13,416.91	91.59
192060	Emp Bene ER-Fuels Crew	2,911.15	34,673.32	37,664.16	92.06
192070	PPE/Gear Fuels	0.00	850.31	3,675.00	23.14
192080	Uniforms Fuels	0.00	0.00	1,627.50	0.00
192090	Saw Parts/Tools/Oil Fuels	0.00	2,208.17	3,412.50	64.71
192100	Saw Purchase Fuels	0.00	3,086.97	3,575.00	86.35
192110	Communications Fuels	0.00	0.00	1,050.00	0.00
192120	Tech/Software Fuels	0.00	467.89	3,250.00	14.40
192130	Training Fuels	0.00	0.00	1,700.00	0.00
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	Total Expenses - Fuels Crew	29,285.01	229,511.25	250,145.44	91.75
Expenses - CRRF					
216000	Salaries and Wages - CRRF	4,709.69	307,256.87	317,156.44	96.88
216010	Overtime - CRRF	3,011.29	618,968.09	618,606.38	100.06
216220	Travel - CRRF	0.00	88,701.86	75,000.00	118.27
216250	Fuel - CRRF	0.00	11,787.43	19,975.20	59.01
216260	Miscellaneous - CRRF	0.00	74,632.65	95,750.00	77.95
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	Total Expenses - CRRF	7,720.98	1,101,346.90	1,126,488.02	97.77
Expenses - Maintenance					
606000	Wages - Maintenance	15,972.54	132,940.80	145,543.84	91.34
606010	Overtime - Maintenance	47.63	5,291.29	7,491.20	70.63
606020	Unemployment Insurance	0.00	108.80	291.09	37.38
606030	FICA and Medicare	230.33	2,670.88	3,910.39	68.30
606040	FPPA ER Contribution	1,350.89	14,731.13	16,282.11	90.47
606060	Employee Benefits ER Paid	4,049.29	51,992.04	57,907.00	89.79
606080	Shared Expense - Maintenance	0.00	4,194.19	5,250.00	79.89
606500	Mechanic Training/Travel/Subsc	0.00	518.60	500.00	103.72
606810	Maintenance/Repair	0.00	9,646.26	11,000.00	87.69

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Eleven Months Ending November 30, 2025

		Current Month	Year to Date	Yearly	Percentage
		Actual	Actual	Budget	
606830	Maintenance/Repair Ambulance	1,360.50	18,742.37	18,600.00	100.77
606831	Maintenance/Repair Fire	205.23	20,135.78	30,250.00	66.56
606840	SCBA Parts and repair	0.00	863.24	2,750.00	31.39
606845	SCBA Maintenance	0.00	0.00	2,750.00	0.00
606855	Hose/Ladder Testing	0.00	3,355.56	5,250.00	63.92
606860	Tires-Ambulance	0.00	2,501.92	3,675.00	68.08
606861	Tires-Fire Apparatus	0.00	11,203.38	15,750.00	71.13
606862	Tires-Wildland	0.00	5,610.99	5,250.00	106.88
606880	Outside Repairs - EMS App	1,103.60	2,746.33	5,500.00	49.93
606881	Outside Repairs - Fire App	47.75	20,374.94	26,000.00	78.37
606887	Outside Repairs - Wildland App	0.00	18,381.08	15,500.00	118.59
606888	Tools and Equipment Maint	499.07	11,694.50	9,425.00	124.08
606889	Software	0.00	1,690.58	3,675.00	46.00
606890	Towing	0.00	825.90	3,150.00	26.22
606891	Uniforms/Rags	0.00	3,581.64	4,200.00	85.28
606892	PPE	0.00	177.27	525.00	33.77
		<hr/>			
Total Expenses - Maintenance		24,866.83	343,979.47	400,425.63	85.90
Expenses - Fire Stations					
606601	Telephone-Station 1	241.94	5,187.78	5,400.00	96.07
606602	Telephone-Station 2	79.99	1,915.02	3,150.00	60.79
606603	Telephone-Station 3	0.00	990.22	1,550.00	63.89
606604	Telephone-Station 4	0.00	960.32	1,550.00	61.96
606605	Telephone - Cellular	0.00	11,612.96	15,750.00	73.73
606882	Outside Repairs - EMS Equip	0.00	0.00	1,751.00	0.00
606883	Outside Repairs - Fire Equip	0.00	0.00	1,075.00	0.00
606885	Outside Repairs Comm Equip	0.00	0.00	550.00	0.00
606886	Outside Repairs - Wildland Equ	0.00	0.00	525.00	0.00
606911	Alarm Service-Station 1	0.00	1,248.00	1,082.00	115.34
606912	Alarm Service-Station 2	0.00	0.00	382.00	0.00
606913	Alarm Service-Station 3	0.00	0.00	382.00	0.00
606914	Alarm Service-Station 4	0.00	0.00	382.00	0.00
606921	Disposal Services	272.72	2,961.47	4,725.00	62.68
606922	Disposal Service-Station 2	377.42	3,689.55	4,150.00	88.90
606931	Electricity-Station 1	989.01	10,566.73	15,750.00	67.09
606932	Electricity-Station 2	128.94	1,732.67	3,675.00	47.15
606933	Electricity-Station 3	1,005.53	11,394.45	12,500.00	91.16
606934	Electricity-Station 4	69.85	1,256.84	2,625.00	47.88
606941	Natural Gas-Station 1	982.96	11,658.90	13,650.00	85.41
606942	Natural Gas-Station 2	0.00	2,096.24	5,250.00	39.93
606943	Natural Gas-Station 3	0.00	0.00	150.00	0.00
606944	Natural Gas-Station 4	102.91	1,273.91	2,100.00	60.66
606951	Building Maintenance-Station 1	8,960.00	36,227.64	36,500.00	99.25
606952	Building Maintenance-Station 2	0.00	719.21	5,350.00	13.44
606953	Building Maintenance-Station 3	0.00	0.00	2,150.00	0.00
606954	Building Maintenance-Station 4	0.00	4,183.11	7,100.00	58.92

ELK CREEK FIRE PROTECTION DISTRICT
Income Statement
For the Eleven Months Ending November 30, 2025

		Current Month	Year to Date	Yearly	Percentage
		Actual	Actual	Budget	
606961	Grounds Maintenance-Station 1	0.00	87.08	210.00	41.47
606962	Grounds Maintenance-Station 2	0.00	0.00	1,050.00	0.00
606971	Generator Mtnce-Station 1	0.00	2,873.09	3,337.50	86.09
606973	Generator Mtnce-Station 3	0.00	0.00	1,387.50	0.00
606974	Generator Mtnce-Station 4	0.00	0.00	787.50	0.00
		<hr/>			
	Total Expenses - Fire Stations	13,211.27	112,635.19	155,976.50	72.21
Expenses - Leases/Capital					
608326	Capital - EMS	31,343.72	4,222.23	50,000.00	8.44
608336	Capital - Fire	266,276.20	273,903.10	307,000.00	89.22
608605	Capital - Wildland/Prevention	0.00	249,986.36	250,000.00	99.99
608606	Capital - Facilities	0.00	10,274.03	50,000.00	20.55
		<hr/>			
	Total Expenses - Leases/Capital	297,619.92	538,385.72	657,000.00	81.95
	Total Expenses	790,826.88	6,996,272.19	7,710,741.91	90.73
<hr/>					
	Net Income	<u>(\$ 670,867.55) \$ 20,636.96 (\$ 177,665.89)</u>			(11.62)

ELK CREEK FIRE PROTECTION DISTRICT
Account Register
For the Period From Nov 1, 2025 to Nov 30, 2025
101020 - UMB - Operating

Filter Criteria includes: Report order is

Date	Trans No	Type	Trans Desc	Withdrawal Amt
11/1/25	1101003	Other	Soaring Technology	2,918.00
11/5/25	1101002	Other	CORE	719.37
11/5/25	1101002	Other	CORE	269.64
11/5/25	1101002	Other	CORE	69.85
11/5/25	1101002	Other	CORE	128.94
11/5/25	1101002	Other	CORE	1,005.53
11/14/25	1101004	Other	November 2025 PTO Payroll	52,038.26
11/14/25	1101004	Other	November 2025 PTO Payroll	9,969.42
11/14/25	1101004	Other	November 2025 PTO Payroll	576.13
11/20/25	1201001	Other	United Health Care	47,116.51
11/28/25	1101012	Other	November 2025 Payroll	219,527.23
11/28/25	1101012	Other	November 2025 Payroll	45,108.25
11/28/25	1101012	Other	November 2025 Payroll	55,761.36
11/28/25	1101012	Other	November 2025 Payroll	17,242.17
11/28/25	1101012	Other	November 2025 Payroll	736.57
11/28/25	1101012	Other	November 2025 Payroll	795.83
11/28/25	1101012	Other	November 2025 Payroll	666.83
11/30/25	1130008	Other	UMB svc chg	22.09
11/30/25	1130009	Other	November 2025 Credit Card	60,187.76
11/30/25	1130010	Other	Waste Connection	377.42
11/30/25	1130010	Other	Waste Connection	272.72
11/30/25	1130011	Other	CO Gas November 2025	294.38
11/30/25	1130011	Other	CO Gas November 2025	183.15
11/30/25	1130011	Other	Aflac November 2025	1,056.45
Total				517,043.86



Fire Department Monthly Status Report

December 18, 2025

While November was a slow month for calls, finalizing the 2026 budget and working through the legal challenges we have been facing kept Elk Creek members busy. With Conifer Fire Department removing the remaining funding they were providing to Elk Creek, we had to figure out how to maintain the level of services for the community. Through some use of reserves and minor operational changes, we have been able to keep the same resources we had in the past with the CFD funding.

The last several years have had Elk Creek in limbo with the potential of the unification of Elk Creek and Conifer Fire Department. Elk Creek will be focusing work on some internal projects for Elk Creek and move forward. We will continue to work with Conifer Fire Department in the future because the collaboration between agencies is critically important for operational continuity and alignment.

We are currently working on a 2026 recruiting plan for volunteer firefighters. We will also be working on a restructuring of the volunteer firefighter program based off feedback from volunteer firefighters on how to improve our current program.

As we head into 2026, Elk Creek will continue to update and improve our administration and operations while providing the best possible service to our residents.

Jacob Ware
Fire Chief

OPERATIONS (November)

- Volunteer firefighters had 83 hours of staffing at Station 1.
- Elk Creek Averaged 3.1 members per call.
- 5% of the calls overlapped (4 Calls)
- Average Response Time 9:37

November - Emergency Incidents	2023	2024	2025
1. Fire	3	1	0
2. Emergency Medical Services (EMS) & Rescue	63	67	53
3. Hazardous Condition (No Fire)	2	0	3
3. Service Call	7	6	3
4. Good Intent Call	18	11	17
5. False Alarm and False Call	11	8	18
6. Special Incident	0	1	0
	104	94	84

November - Mutual Aid Received by Elk Creek

INCIDENT NUMBER	INCIDENT DATE	AGENCY FDID - AGENCY NAME
2025-1130	11/2/2025 11:49:58 AM	09345 - Platte Canyon Fire Protection District
2025-1163	11/14/2025 6:40:04 PM	09345 - Platte Canyon Fire Protection District
2025-1200	11/27/2025 4:19:37 PM	09345 - Platte Canyon Fire Protection District

November - Mutual Aid Elk Creek Provided to Other Agencies

Start Date: 11/01/2025 | End Date: 11/30/2025

INCIDENT NUMBER	INCIDENT DATE	AGENCY FDID - AGENCY NAME
2025-1143	11/08/2025	09345 - Platte Canyon Fire Protection District
2025-1187	11/23/2025	09345 - Platte Canyon Fire Protection District
2025-1193	11/26/2025	09345 - Platte Canyon Fire Protection District
2025-1196	11/27/2025	09345 - Platte Canyon Fire Protection District

November Ambulance Transports	2023	2024	2025
	33	34	35

TRAINING

- Firefighters recorded 196 hours of training for the month.

FIRE PREVENTION

- Slowing down for the end of the year with only 5 inspections
- The draft of the Jefferson County Wildfire Resiliency Code has been released and was open for public comment from November 20 through December 17. Elk Creek Fire and the Conifer Wildland Division have been working closely with the County to tailor the state code to Jefferson County’s needs and ensure it aligns with existing programs such as the Wildfire Prepared Home Assessments.
- We received 233 responses to the Community Risk Assessment Survey which will be analyzed and included in the Community Risk Assessment process.
- This month Elk Creek Fire and the Association hosted Santaland at Christmas in Conifer on December 6th. Thank you to the Association for all of their coordination, Volunteers for helping out, and Conifer Fire for providing an ambulance.

FLEET/ FACILITIES

- All apparatus are in service.
- Radios and final equipment are being ordered for the new ambulances. The first one is slated to be delivered in January, and the second will be in the spring.
- Station 1 had a pipe break and flood the administrative offices. They are currently being repaired which includes drywall, paint, flooring and electrical repairs.

ELK CREEK FIRE PROTECTION DISTRICT

RESOLUTION 2025 – 12 - 1

**ESTABLISHING THE REGULAR MEETING SCHEDULE
OF THE ELK CREEK FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
FOR CALENDAR YEAR 2026**

WHEREAS, at the first regular meeting of each calendar year the Elk Creek Fire Protection District ("District") Board of Directors ("Board") is required to establish a regular meeting schedule and pursuant to § 24-6-402(2)(c), C.R.S., designate the public place(s) for posting all notices of special and regular Board meetings; and

WHEREAS, pursuant to § 24-6-402(2)(c), C.R.S. the Board is authorized to designate the District's website as the official posting place for meeting notices as long as certain requirements are met, including but not limited to identifying an alternate posting place if the website is non-operational.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS FOR THE ELK CREEK FIRE PROTECTION DISTRICT THAT:

- (1) The regular meetings of the Board shall be held at 6:00 p.m. on the 4th Thursday of the month, with the exception of November and December which will be the 3rd Thursday, at Elk Creek Station 1, 11993 Blackfoot Rd. Conifer, CO 80433, or remotely as needed, unless otherwise posted.
- (2) Pension Board meetings will be held at 6:00 p.m. on the 4th Thursday of January, April, July, and October at Elk Creek Station 1, 11993 Blackfoot Rd. Conifer, CO 80433, or remotely as needed, unless otherwise posted.
- (3) Notices of all regular and special meetings of the Board shall be posted on the District's website at least 24 hours prior to the scheduled meeting time. If the website is non-operational for any reason, all notices shall be posted at Elk Creek Station 1, 11993 Blackfoot Rd. Conifer, CO 80433. The Board directs staff to undertake all actions necessary to comply with § 24-6-402(2)(c), C.R.S., regarding the posting and archiving of meeting notices.

Dated: _____, 2025.

ELK CREEK FIRE PROTECTION DISTRICT

By: _____
President

ATTEST:

Secretary

ELK CREEK FIRE PROTECTION DISTRICT

RESOLUTION 2025 – 12 - 2

A RESOLUTION RESCINDING UNIFICATION WITH INTER-CANYON AND NORTH FORK FIRE PROTECTION DISTRICTS TO SETTLE LITIGATION CHALLENGING USE OF EXCLUSION STATUTE TO ACCOMPLISH A MERGER

WHEREAS, the Elk Creek Fire Protection District (“Elk Creek”) has a long history of coordinating and working with its neighboring districts Inter-Canyon Fire Protection District (“Inter-Canyon”) and North Fork Fire Protection District (“North Fork”) (Elk Creek, Inter-Canyon, and North Fork collectively referred to as the “Districts”); and

WHEREAS, the Districts had discussed a potential merger of the three districts for many years, engaging in strategic discussions and ultimately entering into that certain Pre-Consolidation Intergovernmental Agreement, effective as of April 12, 2023 (“Pre-Consolidation IGA”) and subsequently that certain First Amendment to Pre-Consolidation Intergovernmental Agreement, effective as of September 1, 2024 (“First Amendment”) (Pre-Consolidation IGA and First Amendment collectively referred to as “Consolidation IGA”); and

WHEREAS, consistent with the Consolidation IGA, the Districts pursued a merger to unify the three existing Districts into a single fire protection district using the process set forth in §32-1-501(1.5), C.R.S. (“Unification”); and

WHEREAS, Inter-Canyon and North Fork completed their Unification process without issue, formally establishing Conifer Fire Protection District (“Conifer FD”) at the start of 2025; and

WHEREAS, Elk Creek’s Unification process with Conifer FD was stalled by a legal challenge to the use of the exclusion procedures to accomplish the Unification, which legal challenge caused strategic delays and increased costs; and

WHEREAS, Elk Creek made the difficult decision to end the lawsuit by agreeing to rescind the Unification process in its entirety; and

WHEREAS, Elk Creek remains confident in its position that Unification was legal and justified, but as a measure of fiduciary responsibility it is in the best interests of the District, its citizens, and its neighboring service providers to resolve the litigation and move forward with a continued dedication to using the District’s funds to provide the best service possible to the community and re-engaging the collaborative spirit of our community.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS FOR THE ELK CREEK FIRE PROTECTION DISTRICT THAT:

- (1) Resolutions 2024-09 and 2024-11 of the Elk Creek Board of Directors, along with any other resolution that approves the Unification, are hereby rescinded and vacated.
- (2) The Board hereby terminates the Consolidation IGA and directs legal counsel to provide notice of such termination to Conifer FD, pursuant to the terms of the Consolidation IGA.

(3) This Resolution shall take effect immediately. All prior actions of the Board and staff consistent with this Resolution are hereby affirmed and ratified.

Dated: December 18, 2025.

ELK CREEK FIRE PROTECTION DISTRICT

By: _____
President

ATTEST:

Secretary