

RECORD OF MINUTES
Elk Creek Fire Protection District
Regular Board Meeting
March 22, 2024, In person and via Zoom

1. Call to Order at 6:01PM

1. The regular monthly meeting of the Board of Directors of Elk Creek Fire Protection District (ECFPD) was called to order by Treasurer Sharon Woods at 6:01 p.m. on Thursday, March-* 22, 2024. The meeting was held in both physical attendance and via Zoom virtual meeting pursuant to statutory notice.

2. In physical attendance were Treasurer Sharon Woods, Secretary Melissa Baker and Director Chuck Newby. President Greg Pixley attended via zoom. Also attending in the Board Room were Chief Jacob Ware and Public Information Officer Bethany Urban.

2. Agenda

The agenda was reviewed by all Board members in attendance. Chief Ware added recognition of several individuals who participated in an arrest call the resulted in the person walking out of the Hospital to the agenda at 18:30.

3. Minutes of the February Board Meeting

Motion was made by Treasurer Sharon Woods to approve the February minutes as written. The motion was seconded by Secretary Melissa Baker. There was discussion on the motion pertaining to a statement under Public Comment about legal fees paid by the district in 2023. There was a request for clarification to include the word "citizen" to ensure clarity to the public that this was a citizen comment. The motion with the clarification was passed unanimously.

4. Financial Matters

A motion to approve the District's February expenses was made by Treasurer Sharon Woods and seconded by Secretary Melissa Baker. The motion was approved unanimously. Information on the monthly financial activities of the District is contained within the Treasurer's Report and is on file with the District.

5. Chief's Report

Chief Ware presented his report to the Board of Directors. That included updates on the Nexus Study, District Management software, the Strategic Plan,

The Chief shared some of the complexities being reviewed pertaining to impact fees on development. One issue that was mentioned was Accessory Dwelling Units (ADUs). Some of the ADUs in the District are used as short-term rentals. Other items that were discussed that could impact the fees might be square footage, use, new construction, renovations, etc. The Chief is hoping to share the draft with the Board within two weeks to review before the discussion. The Impact fees would be collected by the County which will disperse 100% to the District. Park County would need to adopt the policy. It is unclear if Park County will adopt the fees. If they choose not to adopt the fees, then fees won't be collected in Park County.

Staff are still researching the District Management software and hope to have an update on this item in April.

The Elk Creek Strategic Plan survey currently has a 94% response rate. The District is pushing out the survey to the public next. We are still shooting for the plan to be complete by June.

Chief Ware also gave an update on call volume, average response time, incident summary, training, and prevention. Information on the full report is contained within the Chiefs Report and is on file with the district.

Fire Marshal Rush joined the Foothills RETAC Injury Prevention group which helps collaborate with community partners and provides grants for agencies and their communities. In February they opened a safe driving scholarship for teenagers in the RETAC area (Jefferson County, but not Park County) that helps cover the cost of a driver's ed program.

Park County adopted the WUI code. The County is responsible for implementation. The Fire District has no authority. The County will reach out to the District for input but it's ultimately up to the County.

6. Celebration of the collaboration of JeffCom, Jeffco Sheriff Deputies, Elk Creek, Evergreen, Intercanyon on February 14th for a respiratory arrest call. Thank you to the first responders!

7. Public Comment – Matters before the Board

Citizens expressed an interest in the impact fee discussion before the Board and shared concerns related to structure heights, development on State and Federal land, collection and the relationship of impact fees on current and future mil levies. There was a clarification by one citizen responding to past comments about their status with the department. The citizen clarified that they are a volunteer and not paid staff. A citizen shared an interest in consultant contracts and Chief's contract

as well as a request for clarification on payment for CORA requests and the order of public comments.

Citizens who provided public comment include Neil Whitehead III, Sharon Trilk, Paul Olson and Philip Koch.

8. Old Business

Fire Chief Contract

1. President Greg Pixley shared that the update on the Fire Chief's contract will be addressed under New Business

9. New Business

1. President Greg Pixley added a call for an Executive Session for April 23rd 6p at ECFPD Station 1 to address two issues; the Chief's Contract and Public Comment. President Greg Pixley shared important procedure information that the Executive Session will start with a discussion about the Chief's contract, then adjourn. After the adjournment, the Board will then be called back to Executive Session to discuss procedures for public comment.

2. President Greg Pixley clarified the intent of revising the procedures for Public Comment. Since we have had people be antagonistic and disruptive during Public Comment, the Board will be revising the procedure.

10. Public Comment – New Topics of Discussion

Citizens spoke in favor of open discussion about the Shadow Mountain Bike Park impact to the District, appreciation for the Celebration of Collaboration earlier in the meeting, support for Board transparency to determine the specifics of the minutes, support and appreciation for underpaid and paid staff as well as the Board and fire volunteers. One Citizen urged the Board to reconsider consolidation and look at transparency in the process for consolidation. The citizen urged the Board to ensure the public follow the policies outlined for Public Comment consistently. There was further comment about impact fees and how they relate to potential developments. Another Citizen expressed confusion about the posting of meeting minutes and agendas. Finally, there was concern over the subjects of several recent CORA requests.

Citizens who provided public comment include Katie Rothman, Missy Winefeldt, Steve Gittelman, Amy Burdett, Paul Olson, Philip Koch

11. There being no further business to come before the Board at this time a motion was made by Secretary Baker, Seconded by Director Newby to adjourn at 7:47 p.m. Motion passed unanimously.

Respectfully submitted,

Greg Pixley – President

Dominique Devaney – Vice President

Sharon Woods – Treasurer

Melissa Baker - Secretary

Charles Newby - Director