

**RECORD OF MINUTES**  
**Elk Creek Fire Protection District**  
**Regular Board Meeting**  
**April 25, 2024, In person and via Zoom**

1. Call to Order at 6:00PM

1. The regular monthly meeting of the Board of Directors of Elk Creek Fire Protection District (ECFPD) was called to order by President Greg Pixley at 6:00 p.m. on Thursday, April 25, 2024. The meeting was held in both physical attendance and via Zoom virtual meeting pursuant to statutory notice.

2. In physical attendance were President Greg Pixley, Treasurer Sharon Woods, Secretary Melissa Baker and Director Chuck Newby. Also attending in the Board Room were Chief Jacob Ware and District Attorney John Chmil. Vice President Dominique Devaney joined the meeting during the Phoenix Award Presentation.

3. Captain Jesse Winefeldt shared a presentation giving the Phoenix Life-saving award for a successful life save on a cardiac arrest that happened in Platte Canyon on February 17, 2024.

2. Agenda

The agenda was reviewed by all Board members in attendance. A presentation by Local 4710 was added as the first item under New Business. The Director's comment was moved to item number 2. Director Chuck Newby made a motion to approve the agenda as amended, the motion was seconded by Treasurer Sharon Woods. The motion passed unanimously.

3. Minutes of the March Board Meeting

Vice President Dominique Devaney requested her name be removed from the signatory. A motion was made to accept the minutes with the revision by Treasurer Sharon Woods. The motion was seconded by Secretary Melissa Baker. The motion passes unanimously.

4. Financial Matters

A motion to approve the District's March expenses was made by Treasurer Sharon Woods and seconded by Secretary Melissa Baker. The motion was approved unanimously. Information on the monthly financial activities of the District is contained within the Treasurer's Report and is on file with the District.

5. Chiefs Report

Chief Ware shared a report on a new wellness program for the membership, an update on the chipping program, driver's education program and a joint effort with Jefferson County for fuel sampling.

As part of the new wellness program, all members have completed physicals. This is the first time ECFPD has had a wellness program of this magnitude. Screenings included cancer and cardiac screenings which are the two largest health risks to firefighters.

The chipping program opened to District residents and was full within several hours. The District is using a new app which will streamline the scheduling process which will help minimize errors and person hours.

The Drivers Ed program had 12 Conifer students (out of 29 across 5 counties) submit applications for the AAA and RETAC Drivers Ed program.

The District is working with Jefferson County for fuel sampling. This should provide better fuel data to determine the fire danger. Jefferson County is going to use this data on their website.

Chief Ware also gave an update on call volume, average response time, incident summary, training, and prevention. Information on the full report is contained within the Chiefs Report and is on file with the district.

7. Public Comment – Matters before the Board

Citizens shared concerns over the impact of the proposed Bike Park, the impact of the Bike Park on the local residents, input on the impact fee discussion, support for the chipping program, concern over the rules for

public comment to ensure board implementation and a request for improving transparency.

Citizens who provided public comment include Barbara Moss Murphy, John Lewis, Neil Whitehead III, Al Leo, Amy Burdette, Paul Olson

8. Old Business

1. Rules for Public Comment. President Pixley shared an update that the Executive Session to discuss the rules for public comment had to be postponed due to an unexpected trip out of town. The Executive Session is being rescheduled.

2. There was a discussion on the Draft Impact Fee Study. Chief Ware shared the study is required in order to determine a value for the fire infrastructure in order to develop a fee structure. The fees are determined based on commercial versus residential development. There is a further distinction made between large (3,601 s.f.) and small residential (under 3,600 s.f.). The distinction aligns with fire codes that require a different fire suppression system based on size. Commercial developments would be assessed based on the square footage of the development. The fees presented in the report are the maximum fees that can be set, the Board could choose to set fees lower. There was a clarification that the impact fees do not address special land use like the proposed Bike Park. In the case of the Bike Park, the Board could consider a PILT (payment in lieu of taxes). On average, there are 20-25 new homes developed in the District per year. Impact Fees can only be used for capital improvements. They cannot be used for staffing. There is a bill pending in the Colorado General Assembly that could change the way the fees are implemented whereas the District would collect the impact fee rather than the County.

9. New Business

1. Local 4710 made a presentation to the Board on what truly matters. There was a request to honor our brothers and sisters who have fallen with a moment of silence at the Board meetings to ensure we honor what's important. There was a motion made by Treasurer Sharon Woods and seconded by Vice President Dominique Devaney to provide a moment of silence at the future Board meeting. The motion passes unanimously. It will be added to the agenda immediately following the pledge of allegiance.

2. Director Report – Director Chuck Newby shared a report that he has developed for the monies spent on the Consolidation effort. Discussion of the report was tabled until a time that all Directors have an opportunity to read and verify the information contained in the report.

10. Public Comment #2

1. Citizens expressed support for a detailed discussion about public comment, support for the volunteer firefighters, support for the prevention efforts, a request for increased capacity for the chipping program, support for the April 30 meeting to review the survey and suggest more town halls for outreach to the community. There was a citizen who provided clarification from the Shadow Mountain Bike Park on the numbers that were shared during Public Comment #1, a suggestion that discussing impact fees may want to wait until after a strategic plan is developed, support for the monies spent on studies for consolidation and support future similar investments.

Citizens who provide public comment include Steve, Gidlmens, Neil Whitehead III, George Mumma, Carolyn Lebac, Amy Burndette, Katie Rothman, Al Leo.

11. There being no further business to come before the Board at this time the meeting a motion was made by Vice President Dominique Devaney and seconded by Treasurer Sharon Woods to adjourn at 8:03 p.m. Motion passed unanimously.

Respectfully submitted,

\_\_\_\_\_  
Greg Pixley – President

\_\_\_\_\_  
Dominique Devaney – Vice President

\_\_\_\_\_  
Sharon Woods – Treasurer

\_\_\_\_\_  
Melissa Baker - Secretary

\_\_\_\_\_  
Charles Newby - Director

