

RECORD OF MINUTES
Elk Creek Fire Protection District
Regular Board Meeting
October 12th, 2023 In person and via Zoom

1. Call to Order at 7:06 PM

1. The regular monthly meeting of the Board of Directors of Elk Creek Fire Protection District (ECFPD) was called to order by President Greg Pixley at 6:00 p.m. on Thursday, October 12, 2023. The meeting was held in both physical attendance and via Zoom virtual meeting pursuant to statutory notice.
2. In physical attendance were President Greg Pixley, Vice President Dominique Devaney, Secretary Melissa Baker and Director Chuck Newby. Treasurer Sharon Woods attended a portion of the meeting in person and a portion via Zoom. Also attending in the Board Room was Chief Jacob Ware.

2. Agenda

1. The agenda was amended to add Item 2, an update regarding Administrative Alternatives, to Old Business, as well as Item 3, Development Impact Update. New Business had additions of Item 2, an email received from a citizen and Item 3, a letter received from past Board President, Greg Branch.

3. Minutes of Previous Meetings

1. Director Newby noted that Item #10 should be struck from the minutes. It was decided that Secretary Baker would doublecheck the name of the organization and the motion to approve minutes was tabled until November.

4. Financial Matters

1. Treasurer Woods presented the Treasurer's Report. Vice President Devaney requested to see variance numbers on the Income Statement and a list of checks that were written along with copies of invoice for reference if there are questions. The report included a review of funds, bills for payment, financial summary, and other revenue and expenses. Information on the monthly financial activities of the District is contained within the Treasurer's Report and is on file with the District.

5. Chief's Report

1. Chief Ware presented his report to the Board of Directors, which included updates on call volume, average response time, incident summary, training, preventions, chipping, and fleet/facilities maintenance. Information on the full report is contained within the Chief's Report and is on file with the District.

6. Public Comment – Matters before the Board

1. Five citizens from the District addressed the Board regarding development, misconceptions about the relationship between volunteer and professional firefighters, consolidation, and Board member conduct. One citizen asked to speak during the second Public Comment, which was approved by President Pixley.

7. Old Business

1. Chief Ware presented an update of the Developmental Impact to include information about service agreements, pending development, possible impact fees. Vice President Devaney motioned to authorize Chief Ware to engage the services of EBC Research & Consulting for the purposes of performing an impact fee Nexus Study for the Elk Creek Fire Protection District, not to exceed \$25,000, seconded by Secretary Baker and unanimously approved.
2. Chief Ware reported that Administrative Alternatives did not have the lead time to be able to do the October meeting minutes.
3. Preliminary 2024 Budget. Vice President Devaney noted that she would like to see budget numbers for approved versus actual. Chief Ware reported that the District needs to buy two new fire engines and will look at lease purchase versus a direct purchase. A discussion ensued regarding the ability to encumber funds for the two fire engines, for which a separate Resolution would be required. Attorney Chmil was directed to write a Resolution encumbering funds for purchase of an ambulance for the November meeting.

The budget hearing will be held at the December Board meeting. The budget hearing notice will be posted as soon as possible in *The Canyon Courier*.

8. New Business

1. Ms. Debbie Ford had sent an email to the Board, and she spoke during Public Comment.

2. President Pixley touched on the letter from Past President, Greg Branch, regarding truth and ethics of the Board.

9. Public Comment – New Topics of Discussion

1. Six citizens from the District addressed the Board with comments regarding misconceptions regarding the relationship between volunteer and professional firefighters, consolidation and Board member conduct.

10. Vice President Devaney motioned to adjourn the meeting, seconded by Director Newby and unanimously approved. There being no further business to come before the Board at this time, the meeting was adjourned at 9:13 p.m.

Respectfully submitted,

Greg Pixley – President

Dominique Devaney – Vice President

Sharon Woods – Treasurer

Melissa Baker - Secretary

Charles Newby - Director