

RECORD OF MINUTES
Elk Creek Fire Protection District
Regular Board Meeting
June 27, 2024, In person and via Zoom

1. Call to Order at 6:00PM

1. The regular monthly meeting of the Board of Directors of Elk Creek Fire Protection District (ECFPD) was called to order by President Greg Pixley at 6:00 p.m. on Thursday, June 27, 2024. The meeting was held in both physical attendance and via Zoom virtual meeting pursuant to statutory notice.

2. Pledge of Allegiance

3. A Moment of Silence for Fallen Responders

4. In physical attendance were President Greg Pixley, Treasurer Woods, Vice President Dominique Devaney, Secretary Melissa Baker and Director Chuck Newby. Also attending in the Board Room were Chief Jacob Ware and District Attorney John Chmil.

5. Agenda

The agenda was reviewed by all Board members in attendance. Director Newby expressed concern that the Board has not had enough time to read the audited financials. President Greg Pixley asked that we allow the presentation as it is required by statute that we have the presentation tonight and then the Board can follow up with questions based on the presentation.

Treasurer Sharon Woods made a motion to approve to agenda as presented, the motion was seconded by Vice President Dominique Devaney. The motion passed unanimously.

6. Review of Public Comment Policy

Public Comment Session

Citizens suggested steps to be taken if there is another ballot attempt at Consolidation, appreciation and suggestions for improvements to the public comment policy and concern about the implications of the Shadow Mountain Bike Park impacts to the District and level of service. There was continued support for the discussion about impact fees, support for the Chief and encouraged the Board to ensure he stays in the District. Citizens requested third-party reviews of consultants brought in for various reasons to ensure an outside perspective. There

was a suggestion to improve *277 (*CSP) to make reports on reckless driving on Hwy 285. Concern was expressed about pressing a number to talk to a person which could by nature cause an accident.

Citizens who provided public comment include Neil Whitehead III, Phillip Koch, Paul Olson, Al Leo and Amy Burnette.

7. Audit Presentation from The Adams Group

The Adams Group made a presentation of the draft Audit to be finalized in the next month. There is a new accounting principal to be aware of that IT subscription contracts that span over several years will need to be captured on the balance sheet as both an asset and a liability.

8. Minutes of the May Board Meeting

A Motion was made to accept the minutes as written by Vice President Dominique Devaney. The motion was seconded by Treasurer Sharon Woods. The motion passes unanimously.

9. Financial Matters

A motion to approve the District's May expenses was made by Treasurer Sharon Woods and seconded by Vice President Dominique Devaney. The motion was approved unanimously. Information on the monthly financial activities of the district is contained within the Treasurer's Report and is on file with the District.

10. Chiefs Report

The Chief shared that we asked for mutual aid ten times, and we gave mutual aid three times.

There was discussion about the chipping program and whether the same people can request the chipping program each year. The Chief shared there has been discussion about whether people can be blocked if they have received chipping in the past or if it should continue to be first come first serve. Chief shared we cannot do more. We are currently down by one person. The chief highlighted that while Elk Creek provides the equipment, Intercanyon provides the labor and they are an integral part of the program and will need to be involved in the discussion.

Chief Ware also gave an update on call volume, average response time, incident summary, training, and prevention. Information on the full report is contained within the Chiefs Report and is on file with the district.

11. Old Business

1. The strategic plan was finalized within the past few days. While we had hoped to have the presentation at this meeting, in order to give to board ample time to review the report, the presentation will be at the July meeting. Some of the highlights that will be included in the plan include:

Noting our successes:

Shared Fire Marshal

Mutual aide agreements

Identifying areas of opportunities

Community Risk Reduction

Over extensions of our staffing resources

Infrastructure needs – all fire stations are aging

Communication needs including both internal and external

The Initial Strategic Plan will be presented at the July meeting with names and ownership for ensuring implementation

3. Chief's Contract discussion is being moved to New Business and the Board will go into Executive Session.

12. New Business

1. Treasurer Sharon Woods made a motion to move into Executive Session under 24-6-402 (4)(f), C.R.S., to discuss a personnel matter regarding the Fire Chief's performance and compensation. Seconded by Vice President Dominique Devaney the motion. The motion passed unanimously. Secretary Melissa Baker made a motion to come out of Executive Session, Treasurer Woods seconded the motion. The motion passed unanimously.

2. The Board returned from Executive Session at 7:21p

3. Vice President Dominique Devaney made a Motion to give Chief Ware a market rate adjustment in salary bringing his salary up to \$150,000 per annum retroactive to 1/1/24. Seconded by Treasurer Sharon Woods.

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13. There being no further business to come before the Board at this time the meeting a motion was made by Vice President Dominique Devaney and seconded by Treasurer Sharon Woods adjourn at 8:24 p.m. Motion passed unanimously.

Respectfully submitted,



Greg Pixley - President



Melissa Baker - Secretary